20 October 2015

Dear Sir/Madam,

IMPORTANT INFORMATION ABOUT YOUR PROPERTY TITLE – MELBOURNE METRO RAIL PROJECT

I am writing to update you on the Melbourne Metro Rail Project and in particular, provide further details of the proposed route alignment and the anticipated impact on your property title.

As you may be aware, Melbourne Metro will see the construction of twin nine-kilometre rail tunnels from South Kensington to South Yarra, joining the Sunbury rail line in the west with the Cranbourne/Pakenham line in the south-east. The project includes five new underground stations at Arden, Parkville, CBD North, CBD South and Domain, with the two CBD stations under Swanston Street, providing direct connections with Melbourne Central and Flinders Street stations respectively.

Melbourne Metro Rail Authority (MMRA) is responsible for the planning and delivery of the project on behalf of the Victorian Government. We have been working to finalise key elements of the project as quickly as possible in order to provide a greater level of certainty for local residents and businesses.

As a result of further planning, design, engineering work and stakeholder feedback to date we are now in a position to discuss with you details of the proposed locations of the tunnels, tunnel entrances, stations and station entrances, as well as potential construction areas.

The planning and design work undertaken to date identifies that the new Melbourne Metro rail tunnels may pass under your property at PROP1 PROP_2 PROP_3 PROP_4 PROP_5 SUBURB. This does not involve your property at surface level. The depth of the tunnels will vary across the corridor and are expected to be between 10-40 metres (or between 3-13 storeys) below the ground.

We may need to undertake further investigations to better understand the underground geology and how best to build the tunnels in the vicinity of your property. This may include specific investigations regarding the structure of your property. Should we need to inspect your property to further inform our planning and design work, we will contact you directly.

NEXT STEPS

Over the coming months, we will be seeking feedback on the project design and proposed construction methodology from landowners and tenants, community members, businesses and...
traders, councils and regulatory authorities as part of the planning process for the project. A fact sheet outlining the planning process is included with this letter.

It is important to note that the project designs and construction methodology are not yet finalised and changes may be made as a result of feedback received during the planning process. We will keep you informed if this affects your property.

**FIND OUT MORE**

We are holding two drop-in information sessions specifically for people who own properties that may be located above the Melbourne Metro rail tunnels. I encourage you to come along to a session to find out more about the project, including what it means for tunnels to be constructed under your property, and answer any questions you may have. No formal presentation will be given, so please drop in anytime.

**Saturday 14 November, 1.00pm-2.00pm**  
Melbourne Town Hall, 90-120 Swanston St  
Melbourne VIC 3000

**Wednesday 18 November, 5.00pm-6.00pm**  
Punthill South Yarra Grand  
7 Yarra Street, South Yarra VIC 3141

If you are unable to attend a drop-in session or have any questions please contact the Melbourne Metro Rail Authority on **1800 327 156 (Monday to Friday, 8am-8pm)**. We will have further drop-in sessions across the project corridor in October and November. To find out more and have your say please visit [yoursay.mmrailproject.vic.gov.au](http://yoursay.mmrailproject.vic.gov.au).

I appreciate that this letter may raise questions and concerns for you but please be assured we will be doing all we can to provide you with information and regular updates as the project progresses.

Yours sincerely

[Signature]

**Evan Tattersall**  
Chief Executive Officer  
Melbourne Metro Rail Authority

Enclosed:
- Planning process fact sheet
- Strata acquisition information booklet
- Property condition survey booklet

**Please note:** If you no longer have any interest in this property or know of others who should be made aware of the information in this letter, such as a managing agent, please contact us so that we may update our records.