

Date	Friday 3 August 2018	Meeting No	12
Chair	Chris Lovell	Time	7.30am – 9.30am
Location	Metro Tunnel HQ 125-133 Swanston St, Melbourne	Minutes	Will McNamara

Members		
<i>Present (RSVP-only event)</i>		
<ul style="list-style-type: none"> Chris Lovell [Chair] Simon Were, Melbourne City Baths Rob Moore, City of Melbourne Brendan Ryan, MBCM Tony Battaglia, A'Beckett Tower Sharon Pollard, Federation Square Paul Kanally, Federation Square Doug Thomson, RMIT 	<ul style="list-style-type: none"> Maria Groner, Travellers Aid Don Shipway, ALE Group Toni Magor, CBD resident Peter Brown, Manchester House Emily Kropf, Root Partnerships David Gundy, Root Partnerships 	<ul style="list-style-type: none"> Eugenie Austin, UniLodge Faruk Delalic, VMBM Emma Page Campbell, ACMI Simon Pockley, Bible House Graeme Blackman, Westin Owners Corporation Paul Jeffries, The Westin
In attendance		
<i>Present</i>		
<ul style="list-style-type: none"> Jodie Barrington, CYP Melinda Kelly, CYP Kristina Gorman, CYP Kate Masters, CYP 	<ul style="list-style-type: none"> Bec Rowe, John Holland Kathlin Mayer, John Holland Emmett Ahern, RPV James Tonkin, RPV 	<ul style="list-style-type: none"> Dave Kristy, RPV Jordan Di Stefano, RPV Alana Clarke, RPV Will McNamara, [Secretariat]

1.	<p>Metro Tunnel HQ and Archaeological site tour</p> <p><i>(Community Reference Group members toured the archaeological site at Town Hall Station)</i></p> <p><i>(Formal meeting commenced at the Metro Tunnel HQ)</i></p> <p>Welcome and introductions from Chris Lovell (Chair).</p> <p>Matters arising:</p> <ul style="list-style-type: none"> The Community Reference Group accepted the minutes from meeting 11.
2.	<p>Presentation from John Holland (Early Works Managing Contractor)</p> <p>Presentation by Kathlin Mayer (John Holland) and Bec Rowe (John Holland) on current and upcoming works.</p> <p>Matters arising:</p> <ul style="list-style-type: none"> Chris Lovell queried what would be the Victoria St traffic lane arrangements at the completion of groundwater monitoring works in late October 2018. CYP confirmed that all lanes currently closed will be reopened.

3.	Presentation from Cross Yarra Partnership
	<p>Presentation by Melinda Kelly and Kristina Gorman (CYP) on current and upcoming works in the CBD.</p> <p>Matters arising:</p> <ul style="list-style-type: none"> Toni Magor queried if Stewart Street would remain open from A'Beckett Street. CYP confirmed that Stewart Street wouldn't be closed but it may be maintained as local access only. Simon Pockley raised piling methodology for City Square. CYP confirmed that bored piles will be used. CYP will engage directly with stakeholders likely to be impacted by piling activities. Graeme Blackman queried when piling will start, what time of day the works will be undertaken and what noise levels can be expected. CYP confirmed that two piling rigs have been delivered to site and piling is scheduled to commence in mid-August. Works will be conducted between 7AM and 6PM. The piling rate is likely to be one pile per day with boring and spoil removal in the morning and concrete pouring in the afternoon. Some noise will be generated during the spoil removal process and CYP is investigating mitigation measures. Simon Pockley raised noise monitoring. CYP confirmed that monitoring equipment will be installed prior to piling commencing. Graeme Blackman commented that CYP have previously agreed to provide noise monitoring data (graphs) to the Community Reference Group members and expressed concern regarding the potential noise associated with piling. Peter Browne commented that there is already significant construction works being undertaken in the city for non-Metro Tunnel projects and any noise generated would not be out of the ordinary. Graeme Blackman commented he has observed Flinders Lane banked back to Russell Street while material and equipment is unloaded at the City Square site. CYP confirmed this should only be for short periods during the day otherwise the road will be closed. CYP agreed to investigate the use of VMS boards to divert traffic on Flinders Lane at Russell Street. Emily Kropf queried if protection was required at the City Square loading bay. CYP confirmed that equipment and material delivery will not impact vehicles on Flinders Lane. Rob Moore commented that the Melbourne Visitor Centre at Federation Square will be closed on 19 August 2018 and reopened at the Melbourne Town Hall on 20 August 2018. The City of Melbourne also intends to open satellite visitor hubs at the Queen Victoria Market and Hamer Hall. <p>C12-1 Report back on possible noise mitigation measures for piling works at City Square.</p> <p>C12-2 Confirm noise monitoring reports are being provided to relevant CRG members.</p> <p>C12-3 Report back on the use of traffic diversion measures for Flinders Lane.</p>
4.	General feedback and items for future discussion
	<p>Matters arising:</p> <ul style="list-style-type: none"> The Community Reference Group noted the open action items and issues register.
5.	Metro Tunnel HQ – interactive screens
	<i>(Community Reference Group members toured the Metro Tunnel HQ)</i>
6.	Meeting Close
	<p>Matters arising:</p> <ul style="list-style-type: none"> Next meeting of the CBD Community Reference Group is scheduled for Friday 31 August 2018 at (Victoria Room), QV Women's Centre, 210 Lonsdale Street, Melbourne VIC 3000.

OUTSTANDING ACTIONS AND ISSUES REGISTER

#	ACTION	OWNER	STATUS
C12-1	Report back on possible noise mitigation measures for piling works at City Square.	CYP	Open
C12-2	Confirm noise monitoring reports are being provided to relevant CRG members.	CYP	Open
C12-3	Report back on the use of traffic diversion measures for Flinders Lane.	CYP	Open