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| **Date** | Tuesday 7 May 2019 | **Meeting No** | 11 |
| **Chair** | Jeni Coutts | **Time** | 7.30am – 9.00am |
| **Location** | Gallery Four, The Olsen | **Minutes** | Alana Clarke |

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| **Members** |  |
| *Present*   * Jeni Coutts [**Chair**] * Malcolm Ninnis, local resident * Nic Thomas, local resident * Tennessee Leeuwenburg, local resident * Graham Hoy, South Yarra Residents Association * Jonathan Forbes, local resident * Kathy Dalton, local resident * Joy Manners, local resident | *Apologies*   * Tom Howgate, local resident * James Robinson, local resident * Paul Bellette, Café Republic * Christopher Blain, South Yarra Village Residents Group * Ruth Speedy, Toorak Road South Yarra Business Association * Gillian Fraser, local resident |
| **In attendance** |  |
| *Present*   * Steve Denton, CYP * Rob Mair, CYP * David Glossop, CYP * James Lewis, RIA * Tom Betts, RIA * Dean Valentic, RIA | * Matilda Tonkin, RPV * Astrid Hildebrand, RPV * Janette Sato, RPV * Paula Williams, RPV * Raphael Symons, RPV * Alana Clarke [**Secretariat**] |

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| 1. | Welcome and introduction from Jeni Coutts (Chair). |
|  | Welcome from Jeni Coutts (Chair).  Matters arising:   * Jeni Coutts introduced Tom Betts (RIA) and Matilda Tonkin (RPV). * The Community Reference Group (CRG) discussed the Outstanding Actions and Issues Register. |
| 2. | **Program** |
|  | Presentation by Steve Denton (CYP) and Dean Valentic (RIA) on current and upcoming works.  Matters arising:   * Nic Thomas raised relocations for the June works. RIA confirmed that relocations have been offered for early June. Relocations have not been offered for late June as modelling does not indicate these works will be as disruptive as those in early June. |
| 3. | Communications update |
|  | Presentation by Tom Betts (RIA) on communications and community engagement.  Matters arising: Nil. |
| 4. | Traffic and transport |
|  | Presentation continued by Steve Denton and Dean Valentic on upcoming traffic changes and impacts.  Matters arising: Nil |
| 5. | Environmental Management |
|  | Presentation by David Glossop (CYP) on environmental management.  Matters arising:   * The CRG discussed air quality monitoring. CYP confirmed that air quality monitoring captures larger particle sizes such as dust as well as smaller particles, such as car emissions. * The CRG discussed dust mitigation, including resident reports of dust entering their homes. RIA and CYP confirmed the use of measures to mitigate the production of dust at the source, including water cards, sealants, street sweepers and road washing. RIA and CYP acknowledged the feedback about dust entering homes. |
| 6. | Tunnelling |
|  | Presentation by Rob Mair (CYP) on tunnelling.  Presentation by Barry McGuren (RPV) on divestment of underground land.  Matters arising: Nil. |
| 7. | General feedback and items for future discussion |
|  | Matters arising:   * Nic Thomas raised communications his neighbours received including a voucher for a local restaurant. RIA confirmed that these vouchers were given to residents who were not relocated for the April occupation as a gesture of thanks. * Malcolm Ninnis raised street cleaning on Osborne Street and requested clarification on who is responsible for cleaning the non-trafficable areas of the street, including gutters. RPV agreed to investigate the query. * Graham Hoy raised an issue where left turning drivers from Arthur Street onto Chapel Street are met with blank traffic lights at Palermo Street, expressing concerns that drivers stopped at the second set of lights, posing a potential safety risk to motorists. RIA confirmed that these lights are left intentionally blank, aside from the red light when necessary, and that drivers should proceed through. This is to avoid causing confusion to traffic travelling through the major intersection on Chapel Street. RIA confirmed this system has been approved by VicRoads. RIA agreed to investigate whether an explanatory sign could be erected to clarify the purpose of the lights. * Graham Hoy raised the potential for a train viewing park to be opened upon completion of the project and had emailed this idea to CYP. * Joy Manners raised the viewing windows at the City Square site and queried whether something similar could be installed at the South Yarra site. CYP confirmed that the windows have been well-received but explained that there are challenges in South Yarra in maintaining amenity and safety in the streets adjacent site. RIA agreed to investigate options for increasing site visibility for pedestrians but noted viewing windows along locations such as Arthur and Osbourne streets would not be possible due to the hoarding sitting on the road, rather than a footpath. * Tennessee Leeuwenburg raised an increase in vibrations felt in his building on Monday May 6 2019. RIA confirmed the matter has been raised with them and is being investigated. RIA agreed to present further on vibration monitoring and modelling at a future CRG. * Tennessee Leeuwenburg asked which tree species will be planted at the conclusion of the project. RIA confirmed that this will be determined at a later date. * Nic Thomas raised the South Yarra Station Upgrade and the concern around additional trucks on local roads because of these works. RPV agreed to contact PTV for an update at a future CRG. |
| S11-1 | Clarify which body is responsible for cleaning of non-trafficable areas on Osborne Street. |
| S11-2 | Discuss options for signage for left turning drivers from Arthur Street into Chapel Street who are met with blank traffic lights at Palermo Street. This is intended to address driver confusion. |
| S11-3 | Investigate the possibility of introducing site viewing windows in the precinct. |
| S11-4 | Present further on vibration monitoring and modelling. |
| S11-5 | Provide an update on the South Yarra Station Upgrade. |
| 8. | Meeting close |
|  | Matters arising:   * Next meeting of the South Yarra CRG is Tuesday 25 June 2019 at The Olsen. |

**OUTSTANDING ACTIONS AND ISSUES REGISTER**

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| # | ACTION | OWNER | STATUS |
| S11-1 | Clarify which body is responsible for cleaning of non-trafficable areas on Osborne Street. | RPV | Open |
| S11-2 | Discuss options for signage for left turning drivers from Arthur Street into Chapel Street who are met with blank traffic lights at Palermo Street. This is intended to address driver confusion. | RIA | Open |
| S11-3 | Investigate the possibility of introducing site viewing windows in the precinct. | RIA | Open |
| S11-4 | Present further on vibration monitoring and modelling. | CYP | Open |
| S11-5 | Provide an update on the South Yarra Station Upgrade. | RPV | Open |