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| **Date** | Wednesday 7 May 2020 | **Meeting No** | 11 |
| **Chair** | Vince Haining | **Time** | 8.00am – 9.30am |
| **Location** | Zoom | **Minutes** | Alana Clarke |

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| **Members** |  |
| *Present** Vince Haining [**Chair**]
* Karen Snyders, City of Melbourne
* Therese Fitzgerald, Kensington Association
* Bruce Dickinson, Friends of Newell’s Paddock
* Clive Gartner, Friends of Newell’s Paddock
* Sally Cunnington, resident
 | *Apologies** Matt Hammond, Kensington Association
* Helaine Stanley, The Venny
* Richard Reilly, Kensington & Flemington Junior Sports Clubs
* Karen Hammarberg, community representative
* Deb Wilson, Unison Housing
* Guilliano Andy, City West Water
* Sam Hurst, Lloyd Street Business Estate
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| **In attendance** |  |  |
| *Present** Kim Norton, Cross Yarra Partnership (CYP)
* James Hamilton, CYP
* Kim Mas, CYP
* Niall Forbes, Rail Infrastructure Alliance, RIA
* Jarrod Scurry, RIA
* Michael Prebeg, RIA
* Reid Merriman, RIA
* Rachael Butler, RIA
 | * Andrew Roberts, RIA
* Sarah Haines, Rail Projects Victoria (RPV)
* Eli Firestone, RPV
* Brenton Shaughnessy, RPV
* Tim Fullerton, RPV
* Trent Bridgement, RPV
* Alana Clarke, RPV
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| 1. | Introduction and Welcome |
|  | Matters arising: * Vince Haining welcomed members to the Community Reference Group (CRG).
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| 2.  | **Outstanding Actions and Issues Register** |
|  | Matters arising:* The CRG discussed the Outstanding Actions and Issues Register.
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| 3. | RIA Design Update |
|  | Presentation by Michael Prebeg (RIA) on floodwall design treatment.Presentation by Rachael Butler (RIA) on the RIA Development Plan Amendment. Presentation by Reid Merriman (RIA) and Andrew Roberts (RIA) on the Signalling Equipment Room (SER) and Communications Equipment Room (CER).Matters arising: * Therese Fitzgerald raised the need for consistency across design elements and continual community input on design. RIA confirmed design consistency is a priority and confirmed a member from its design team will attend future CRGs to engage with the community on elements of the design.
* Bruce Dickinson asked whether community engagement on the Development Plan amendment will be conducted virtually. RIA confirmed these sessions will be conducted online, and confirmed community members can book into their preferred session.
* Vince Haining asked if community members will be able to submit feedback on the Development Plan amendment in hard copy. RIA confirmed community members will be able to submit written feedback on the Development Plan webpage.
* Therese Fitzgerald asked if electronic interference from the Communication Equipment Room (CER) and Signalling Equipment Room (SER) will impact nearby residences. RIA confirmed the CER and SER will not cause electronic interference to residences. RIA confirmed the locations of the CER and SER have been carefully chosen to avoid interference with nearby residences and the high voltage towers.
* The Chair raised engagement with the City of Melbourne on the CER and SER design treatment. City of Melbourne confirmed it is satisfied with the level of engagement and the proposed treatments.
* The Chair asked if the community will have an opportunity to comment on the design treatments for the CER and SER. RIA confirmed these treatments will be available for community comment as part of the Development Plan amendment process. RIA confirmed updates will be provided to the community as the detailed design progresses.
* Bruce Dickinson raised anti-vandalism measures on the CER and SER. RIA confirmed it is investigating treatment options to help prevent vandalism and ensure easy cleaning and maintenance.
* Therese Fitzgerald raised reduced parking capacity on Childers Street in the legacy design. City of Melbourne confirmed it is considering extending resident-only parking permit zones in the area to compensate for the reduction in overall parking availability, particularly maintaining those permits issued for the duration of the project. City of Melbourne confirmed this discussion will continue as design elements are finalised through the Development Plan amendment process.
* Therese Fitzgerald raised cycling routes to South Kensington Station in the legacy design. City of Melbourne confirmed Childers Street is a key part of its broader cycle strategy. RIA confirmed it will be discussing the proposed cycle routes as part of the Development Plan amendment process at a future CRG.
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| K11-1 | Provide an update on legacy arrangements for cycle routes and parking along Childers Street. |
| 4. | Community Update and Discussion Items |
|  | Presentation by Kim Norton (CYP) on COVID-19 and the Metro Tunnel Project.Presentation by Kim Norton (CYP) and Jarrod Scurry (RIA) on communications and engagement.Matters arising: Nil. |
| 5. | Presentation from Project Contractors |
|  | Presentation by Kim Mas (CYP) Niall Forbes (RIA) on current and upcoming works.Presentation by James Hamilton (CYP) on environment management.Presentation by Kim Norton (CYP) on tunnelling.Presentation by Kim Norton (CYP) on cross passage construction.Presentation by Michael Prebeg (RIA) on floodwall design treatment and the proposed Western Portal development plan amendment.Presentation by Kim Norton (CYP) on the North Melbourne Intake Substation. Matters arising:* Therese Fitzgerald raised jackhammering noise works taking place and called for additional noise suppression to support the community, particularly while many members of the community are spending extended hours in their homes. Therese also asked about the level of noise expected from sump piling in future. The Chair acknowledged work already done by the contractors to ameliorate noise but echoed Therese in the need for additional support during lockdown. RIA confirmed noise mitigation is a priority, particularly during lockdown, and confirmed it is working to implement noise mitigation measures so far as is practicable on site. RIA confirmed there are no night works scheduled at this time.
* Vince Haining raised noise generated by the auger and asked whether localised mitigation could be implemented for this specific piece of machinery. RIA agreed to investigate.
* Vince Haining raised materials excavated for cross-passages. CYP confirmed cross-passage material will be moved to the Arden site.
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| K11-2 | Investigate options for localised noise mitigation for the auger on site. |
| 6. | General feedback and items for future discussion |
|  | Matters arising: * Therese Fitzgerald raised drainage on Childers Street and relayed observations of flooding even during relatively low rainfall. City of Melbourne confirmed it considers project works to have increased flooding on Childers Street and confirmed it is working with the project to identify solutions in the legacy arrangement. RIA confirmed its permanent drainage solution design has been finalised and will be installed throughout 2020 and agreed to provide an update on the legacy drainage design for Childers Street.
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| K11-3 | Provide an update on the legacy drainage design for Childers Street. |
| 7. | Meeting close |
|  | Matters arising:* Next meeting 8.00am-9.30am, Tuesday 23 June 2020.
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**NEW ACTIONS AND ISSUES**

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| # | **ACTION / ISSUE** | **OWNER**  |
| **K11-1** | Provide an update on legacy arrangements for cycle routes and parking along Childers Street. | RIA |
| **K11-2** | Investigate options for localised noise mitigation for the auger on site. | RIA |
| **K11-3** | Provide an update on the legacy drainage design for Childers St. | RIA/CYP |