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| **Date** | Wednesday 24 March 2021 | **Meeting No** | 29 |
| **Chair** | Jeni Coutts | **Time** | 7.30am – 9.00am |
| **Location** | Zoom | **Minutes** | Mathew Collum |

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| **Members and attendees** |  |  |
| *Present** Jeni Coutts [**Chair**]
* Karen Baynes, Domain Hill
* Petra Glare, Albert Road Clinic
* John Bartels, City of Port Phillip
* Neil Hutchinson, City of Melbourne
* Fraser Read-Smith, G12+
* Andrea Coote, The Domain
* Jan Swinburne, local resident
* Trevor Sutherland, Hallmark Apartments
* Gary Buck, The Botanica Apartments
* Gary Brennan, Bike Network Victoria
* Lili Rosic, City of Port Philip
 | *Present** Andrew Park, MRPV
* Brwa Mohamed, DoT
* Rob Mair, CYP
* Jordan Turner, CYP
* John Goding, CYP
* James Hamilton, CYP
* Andreas Mindt, CYP
* Sarah Robins, CYP
* Sarah Haines, RPV
* Paula Williams, RPV
* Rethi Scaife, RPV
* James Hamilton, CYP
* Megan Cusack, RPV
* Vito Trantino, RPV
* Sam Baker, RPV
* Andrew McGlade, RPV
* Tim Fullerton, RPV
* Mathew Collum [**Secretariat**]
 | *Apologies** Greg Gilmour, Shrine of Remembrance
* David MacGowan, Royal Domain Tower
* Christian Lawless, Melbourne Girls Grammar School
* Toni Meath, Mac Robertson Girls High School
* Sarah Potter, Entrecote
* Jamie McBride, Domain Road Traders
* Clare Hart, Royal Botanic Gardens
* Dean Nightingale, G12+
* Kate Blackwood, Yarra Trams
* Andrew Bennett, South Yarra Residents Association
* Clifford Samson, local resident
* Marilyn Wane, G12+
* Phil Lukies, Melbourne South Yarra Residents Group
* Sara Parmar, Yarra Trams
* Michael Butcher, Melbourne South Yarra Residents Group
* Colin Stuckey, Melbourne Grammar School
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| 1. | Introduction and Welcome  |
|  | Matters arising:* Jeni Coutts welcomed members to the meeting of the Community Reference Group (CRG).
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| 2. | Melbourne Airport Rail (MAR) Project |
|  | Presentation by Vito Tarantino (RPV) and Megan Cusack (RPV) on the Melbourne Airport Rail (MAR) Project. Matters arising:* Andrea Coote asked about the MAR timetable and what penalties there will be on the service provider if it fails to achieve the target of a train every 10 minutes. RPV advised that it has a high level of confidence in the service timetable pattern. Prior to formulating the timetable, RPV has undertaken a significant amount of modelling. RPV advised that the decision on the type and level of penalties relating to the MAR service will be made by the government.
* Andrea Coote asked whether the MAR will share rail infrastructure with freight trains within the Sunshine to Albion section of track. RPV confirmed that the MAR will not share infrastructure with freight trains, however the MAR route will utilise the existing freight corridor and land, but the tracks will be separate.
* Andrea Coote asked about the route which passengers using the MAR service from Anzac Station would take. RPV advised that passengers boarding a train at any of the new Metro Tunnel stations will have direct access to the airport. The journey time from Anzac Station is modelled to be 32 minutes.
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| 3. | Outstanding actions and issues register |
|  | Matters arising: * The CRG discussed the Outstanding Actions and Issues Register, including:
	+ In relation to D24-1, CYP advised it expects to be in a position to provide an update on the timing of the consultation phase for the Development Plan Amendment at the next CRG meeting. Fraser Read-Smith asked whether CRG members would have the opportunity to comment on the road layout design prior to the public consultation period. CYP confirmed it will provide the CRG with an update on the detailed design and CRG members will have the opportunity to provide comments on the design changes. Comments received during the consultation phase will be provided to the Minister for Planning and Public Spaces for consideration.
	+ Gary Buck raised the role of Heritage Victoria regarding the Development Plan Amendment. Gary advised that Heritage Victoria responded to a question about chiller plants advising that there were unable to comments as it is out of its jurisdiction. CYP advised that Heritage Victoria have received presentations on the project. CYP confirmed it will follow up regarding which aspects of the design require sign off from Heritage Victoria.
	+ In relation to D27-1, CYP will provide an update on vibration noise emanating from the Edmund Herring Oval (EHO) site and the noise generated from excavated material traveling through steel pipes to the EHO during today’s presentation. Jeni Coutts requested that the action remain open on the action register until tunnelling has completed.
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| 4. | Future St Kilda Road layout update |
|  | Presentation by Paula Williams (RPV) and Andrew Park (MRPV) on the future St Kilda Road layout update.Matters arising:* Andrea Coote raised the Major Road Projects Victoria (MRPV) proposed level of consultation with residents along the St Kilda Road corridor, noting that residents often feel as though the views and feedback from cyclists is given priority over the residents. Andrew Park advised that MRPV will consult with and seek feedback from residents once a preferred option has been agreed as part of the business case.
* Gary Buck raised safety concerns regarding residents’ access to The Botanica Apartments using the single lane, two-way driveway across the bike lane. Andrew Park acknowledged the feedback and agreed to provide an update on the consultation process at a future CRG meeting.
* Karen Baynes raised the integration of kerbside bike lanes in the precinct with Albert Road and Park St bike lanes and how the design will address the existing safety issues of cyclists utilising footpaths to avoid traffic lights. RPV advised that discussions are ongoing with CYP and City of Port Phillip (CoPP) on these aspects. RPV advised that it aims to develop a design which discourages unsafe behaviour of cyclists. CYP confirmed that designs changes will be out for public consultation at a later stage.
* Trevor Sutherland praised the decision on the St Kilda Road layout as an excellent outcome for the area, particularly the 2 lanes of traffic and permanent parking.
* Gary Buck asked about the implications of the future St Kilda Road layout on tree savings south of Bowen Crescent. RPV advised that with the original road layout design of 3 traffic lanes at peak would have taken out a number of trees (approx. 8) on the northbound median strip. The decision for 2 lanes of traffic avoids the need to remove these trees. CYP confirmed it will provide an update on parking spaces and trees once the design is ready to be presented.
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| 5. | Presentation from project contractors |
|  | Presentation by Rob Mair (CYP) on the works look ahead. Presentation by Andreas Mindt (CYP) and Rob Mair (CYP) on tunnelling and construction update. Presentation by James Hamilton (CYP) on Environment Update.Presentation by John Goding (CYP) on the Anzac Station works update.Presentation by Sarah Robins (CYP) on the Creative Program.Matters arising: * In response to the CYP monitoring data of the low frequency noise from Edmund Herring Oval (EHO), Gary Buck advised that although there has been an overall reduction, residents are continuing to experience noise and vibrations. CYP advised there should be a significant reduction in noise and vibration levels once there is only one Tunnel Boring Machine (TBM) operating.
* Andrea Coote raised concerns regarding members of the Albert Road Clinic using the Albert Road Reserve Pop-up park to conduct debriefs and counselling sessions. Petra Glare (Albert Road Clinic) agreed to look into whether clients from the clinic are using the park.
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| 6. | General feedback and items for future discussion |
|  | Matters arising: * Andrea Coote requested that a CRG be established for the MAR Project. Jeni Coutts advised that it is very likely that CRG will be set up for the MAR Project as this is standard for all major infrastructure projects.
* Fraser Read-Smith advised that a central light within the Albert Road Reserve Pop-up park has stopped working. CYP agreed to follow up on the issue.
* Karen Baynes raised there has been an increase in crime within the area of the Albert Road Reserve Pop-up park and asked whether CCTV cameras are covering the area. CYP agreed to follow up on the issue.
* CYP agreed to arrange a tour of the Domain Tunnel precinct for the CRG.
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| 7. | Meeting Close  |
|  | Matters arising: * The next meeting of the CRG is scheduled for 7.30am-9.30am, 5 May 2021.
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**NEW ACTIONS AND ISSUES**

*No new actions recorded.*