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| **Date** | Monday 24 September 2018 | **Meeting No** | 14 |
| **Chair** | Chris Lovell | **Time** | 7.30am – 9.30am |
| **Location** | Victoria Room  Queen Victoria Women’s Centre, Melbourne | **Minutes** | Will McNamara |

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| **Members** |  |  |
| *Present*   * Chris Lovell [**Chair**] * Melanie Ashe, Flinders Quarter * Brian Maddock, Yarra Trams * Elizabeth Beal, ACMI * Emily Kropf, St Paul’s Cathedral * Fiona Van, RMIT * Murray Walls, RMIT * Michael Griffiths, Ross House Association * Sharon Pollard, Federation Square * Luke Fuhrmeister, Melbourne City Baths * Ben McEntee, CityWest Water * Robert Moore, Brady Hotel * Rob Moore, City of Melbourne * Peter Brown, Manchester House * Simon Pockley, Bible House * Eugenie Austin, UniLodge * Toni Magor, Currie and Richards Building * Faruk Delalic, Verve and Milano Residential Buildings | *Apologies*   * Graham Jephcott, ACMI * Paul Kanally, Federation Square * David Gundy, St Paul’s Cathedral * Doug Thomson, RMIT * Simon Were, Melbourne City Baths * Hanh Chau, State Library of Victoria * Nazzareno Marchionda, Ross House Association * Luke Taylor, Poolhouse Coffee * Debra Watts, The Westin Melbourne * Paul Jeffries, The Westin Melbourne * Anna Manarczyck, Melcorp Strata * Paul Dennis, Ashdowne House * Simon Cozens, The Practical Man Scott Alley * Jessica Cerejo, UniLodge * Pin Ng, UniLodge * Brendan Ryan, MBCM City | * Maria Groner, Travellers Aid * Adam Tanner, Victoria Police Melbourne East Station * Graeme Blackman, Westin Owners Corporation * Artur Hajda, Residents 3000 * Andrew Milward-Bason, Nicholas Building Association * Don Shipway, ALE Group * Anushia Bleazby, CityWest Water * Chee Wei, UEM Sunrise * Jenna Weber, Scape * Megan Herring, Young and Jackson Hotel * Dev Kevat, Bible House |
| **In attendance** |  |  |
| *Present*   * Bec Rowe, John Holland * Jodie Barrington, CYP * Brendan Perera, CYP * Michael Lavender, CYP * Stephen Singline, CYP | * Kristina Gorman, CYP * Melinda Kelly, CYP * Keith Dimech, CYP * Matt Reid, CYP * Libby Rule, RPV | * Jordan di Stefano, RPV * Nathan Stevens, RPV * Dave Kristy, RPV * Barry McGuren, RPV * Will McNamara, [**Secretariat**] |

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| 1. | Introductions and Welcome |
|  | Welcome from Chris Lovell (Chair).  Matters arising:   * The Community Reference Group discussed the outstanding actions and issues register. |
| 2. | Presentation from Rail Projects Victoria (RPV) |
|  | Presentation by Nathan Stevens (RPV) on Flinders Street traffic changes.  Matters arising:   * The CRG discussed traffic management strategy on Swanston Street. RPV confirmed that Variable Message Signs will be used to divert traffic in the north of the city to avoid undue congestion around Federation Square. * Peter Brown raised queueing across intersections. CYP confirmed queueing is part of the traffic management strategy. RPV commented that live signal management by VicRoads of the Flinders Street and Swanston Street intersection will be enabled by installing Bluetooth and CCTV monitoring. * Elizabeth Beal queried the timeline for Flinders Street traffic changes. CYP confirmed that these changes are scheduled to begin on 9 October 2018. * Chris Lovell raised signalling at Batman Avenue and the Swan Street bridge. CYP confirmed that VicRoads is currently reviewing traffic diversion routes for Metro Tunnel Project works. |
| 3. | **Presentation from Early Works Managing Contractors (John Holland)** |
|  | Presentation by Bec Rowe (John Holland) on current and upcoming works.  Matters arising:   * Melanie Ashe raised scaffolding on Flinders Lane. John Holland confirmed that the gantry on Flinders Lane will support pedestrian safety. The pedestrian gantry is scheduled for completion in mid-October 2018. * Michael Griffiths raised basement works at Port Phillip Arcade. John Holland confirmed that works to remove the ground slab are being negotiated between John Holland and Cross Yarra Partnership. All John Holland works are scheduled for completion at the end of November 2018. |
| 4. | Presentation from Cross Yarra Partnership |
|  | Presentation by Kristina Gorman (CYP) on current and upcoming works at Flinders Quarter. Presentation by Jodie Barrington (CYP) on current and upcoming works at City Square and Federation Square. Presentation by Michael Lavender (CYP) on Flinders Street lane closure and truck routes for CBD South. Presentation by Melinda Kelly (CYP) on current and upcoming works at CBD North.  Matters arising:   * Peter Brown queried piling rig delivery access. CYP confirmed that piling rigs will be delivered to Flinders Quarter via Flinders Street. * The CRG discussed vehicle, tram and pedestrian congestion at the Flinders Street and Swanston Street intersection. CYP confirmed that it is aware of the congestion, and that modelling has been undertaken to better understand its operation. The City of Melbourne commented that this is the most complex intersection in Melbourne and it is currently considering how it can best rationalise the interaction between public transport, bicycles, pedestrians and vehicles. * Peter Brown raised pedestrian routes around the City Square site. CYP confirmed that the Swanston Street eastern footpath will be maintained as a pedestrian route. * The CRG discussed increased pedestrian activity during city events. CYP confirmed that wayfinding will be used to direct pedestrians around works and to destinations. Variable Message Signs displaying real-time traffic estimates will be located to allow vehicle traffic to avoid congested areas. * Chris Lovell queried night works. CYP confirmed that all enabling works will be completed as night works between 10pm and 5am, with no works conducted on Friday and Saturday nights. These works are not expected to significantly impact traffic and pedestrian flows. * Chris Lovell queried the final layout of the Federation Square work site. CYP confirmed the site will comprise one through lane and one left-turn lane into Swanston Street from Flinders Street. * Chris Lovell raised truck volumes. CYP confirmed that three trucks per day are expected during piling works, and 10 trucks per day are expected during excavation works. * Melanie Ashe queried whether Flinders Lane would be used as a truck route. CYP confirmed that trucks will not use Flinders Lane during excavation and spoil removal. Some civil works will be required on the corner of Flinders Lane and Swanston Street to allow trucks to turn left. CYP confirmed that truck permits are issued by the City of Melbourne. Peter Brown clarified that the truck routes discussed in this meeting only pertain to piling works. CYP confirmed that additional presentations will be made to the CRG on truck routes for excavation works. CYP reiterated that trucks will not use Flinders Lane during excavation. * Melanie Ashe raised pedestrian behaviour on Flinders Lane and safety around trucks. CYP confirmed part of its safety approach is to limit the number of turns required by trucks in the CBD to minimise risk to pedestrians. RPV commented that a vulnerable road user program is being undertaken by truck drivers to better understand pedestrian safety. * Robert Moore queried truck numbers during the demolition of the Doki Doki building. CYP confirmed that 4-6 trucks per day are expected and will be scheduled to avoid peak times. CYP confirmed that trucks will be reversed into the building to limit delays in accessing Literature Lane, but a small delay is still expected. The longest delays will occur during the initial demolition of the top of the Doki Doki building. |
| C14-1 | Provide additional information on truck routes and numbers during excavation. |
| 5. | General feedback and items for future discussion |
|  | Matters arising: Nil |
| 6. | Meeting close |
|  | Matters arising:   * Next meeting – 7.30am-9.30am, Friday 26 October 2018 at the Queen Victoria Women’s Centre. |

**OUTSTANDING ACTIONS AND ISSUES REGISTER**

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| # | ACTION | OWNER | STATUS |
| C14-1 | Provide additional information on truck routes and numbers during excavation. | CYP | Open |