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| **Date** | Friday 13 March 2020 | **Meeting No** | 27 |
| **Chair** | Chris Lovell | **Time** | 7.30am – 9.00am |
| **Location** | Hotel Grand Chancellor | **Minutes** | Alana Clarke |

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| **Members** |  | |  |
| *Present*   * Chris Lovell [**Chair**] * Rob Moore, City of Melbourne * Melanie Ashe, Flinders Quarter * Eugénie Austin, UniLodge * Brendan Ryan, MBCM City * Denise Nakis, Dangerfield Building * Andrew Wilkinson, Young and Jackson Hotel * Graeme Blackman, Westin Owners Corporation * Kate Blackwood, Yarra Trams   *Apologies*   * Franca Katsaris * Michael Katsaris * Kim Hutchinson, City West Water * Nazzareno Marchionda, Ross House Association * Rob Richards, Dangerfield Building | | * Marg Dennis, Flinders Quarter * Paul Jeffries, The Westin Melbourne * Andrew Milward-Bason, Nicholas Building Association * Simon Pockley, Bible House * Peter Brown, Manchester House * Graham Jephcott, ACMI * Elizabeth Beal, ACMI * Debra Watts, The Westin Melbourne * Michael Griffiths, Ross House Association * Emily Kropf, St Paul’s Cathedral * Pin Ng, UniLodge | |
| **In attendance** |  | |  |
| *Present*   * Jodie Barrington, CYP * Blythe Chidgey, CYP * James Baker, MTM * Claire Sprunt, MTM | * Raphael Symons, RPV * Barry McGuren, RPV * Emma Cole, RPV * Felisa Lu, RPV | | * Libby Rule, RPV * Tim Fullerton, RPV * Alana Clarke [**Secretariat**] |

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| 1. | Introductions and Welcome |
|  | Welcome and introductions from Chris Lovell (Chair).  Matters arising:   * The Community Reference Group (CRG) discussed the Outstanding Actions and Issues Register. * In relation to C6-4, the CRG discussed the precinct waste management strategy. CYP confirmed it is progressing designs for the collection point at Royston Place as presented at previous CRG meetings. CYP is consulting with parties involved in waste collection to determine details of operation. |
| 2. | Presentation from Cross Yarra Partnership |
|  | Presentation by Barry McGuren (RPV) and Raphael Symons (RPV) on pedestrian data in Degraves Street.  Matters arising:   * Melanie Ashe requested a copy of RPV's pedestrian data, including raw data. RPV agreed to provide the data to Melanie but clarified it could not provide raw data. * Melanie Ashe asked whether RPV had tracked pedestrian movements along the section of the Flinders Street that is now closed, referencing data collected by CYP that indicated significant use of that area in May 2019. RPV confirmed it has not captured data for this area but clarified if there were significant drops in people turning into Degraves Street from this section, this would have been reflected in the Degraves Street data. * Melanie Ashe asked whether RPV would continue to collect pedestrian data in this area after Flinders Link construction is complete. RPV confirmed it will continue to collect data for the life of the project. * Graeme Blackman asked whether the data capture methodology has been validated. RPV confirmed the data is collected by its technical consultant and validated by its legal consultant and agreed to bring back further information on the collection methodology to a future CRG. |
| 3. | Presentation from Cross Yarra Partnership |
|  | Presentation by Blythe Chidgey (CYP) on current and upcoming works.  Matters arising:   * Graeme Blackman raised rock anchor installation at the Town Hall Station site. CYP confirmed it has completed rock anchor installation for the part of the station cavity that has been excavated. CYP confirmed approximately one quarter of the cavity is yet to be excavated and confirmed it will also install rock anchors for the remaining section. * Melanie Ashe who is responsible for wayfinding signage to support the upcoming tram disruption. CYP confirmed Yarra Trams is responsible for on-stop signage and confirmed CYP will coordinate wayfinding signage in between stops. |
| 4. | General feedback, items for future discussion and meeting close. |
|  | Matters arising:   * The CRG discussed meeting start times and agreed to begin future meetings at 800am. * Next meeting 8.00am-9:00am, Friday 13 March 2020. |

**OUTSTANDING ACTIONS AND ISSUES REGISTER**

*No new actions arising.*