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| **Date** | Tuesday 20 October 2020 | **Meeting No** | 22 |
| **Chair** | Jeni Coutts | **Time** | 7.30am – 8.30am |
| **Location** | Zoom | **Minutes** | Mathew Collum |

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| **Members** | |  | |
| *Present*   * Jeni Coutts [**Chair**] * Nic Thomas, local resident * Jonathan Forbes, local resident * Nadia Ford, City of Stonnington * Gillian Fraser, local resident * Malcolm Ninnis, local resident | | *Apologies*   * Tennessee Leeuwenburg, local resident * Tom Howgate, local resident * Ruth Speedy, Toorak Road South Yarra Business Association * James Robinson, local resident * Paul Bellette, Café Republic * Christopher Blain, South Yarra Village Residents Group * Graham Hoy, South Yarra Residents Association * Kathy Dalton, local resident | |
| **In attendance** | |  | |
| *Present*   * Dan Young, CYP * Camila Eviston, CYP * Neil Bracken, CYP * Rob Mair, CYP * Jordan Turner, CYP * Michael Wintrop, DoT | * Clinton Joyce, DoT * Michael Maloney, MTM * Simone Busch, MTM * Dean Valentic, RIA * Sophie Buchanan, RIA * Paula Williams, RPV | | * Matilda Tonkin, RPV * Barry McGuren, RPV * Stephanie Makin, RPV * Sarah Haines, RPV * Sharon Campbell, RPV * Brenton Shaughnessy, RPV * Mathew Collum [**Secretariat**] |

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| 1. | Welcome and introduction |
|  | Welcome and introductions from Jeni Coutts (Chair).  Matters arising:   * Jeni Coutts welcomed members to the Community Reference Group (CRG) meeting. * The CRG discussed the Outstanding Actions and Issues Register. * In relation to S20-1, CYP confirmed it is working with the RIA design team to develop a presentation on the CYP Development Plan and how it ties in with the RIA Eastern Portal Development Plan to be presented at the next CRG. |
| 2. | South Yarra Station Upgrade |
|  | Presentation by Michael Wintrop (DoT), Clinton Joyce (DoT), Michael Malloney (MTM) and Simone Busch (MTM) on the updated changes to the South Yarra Station Upgrade Project.  Matters arising:   * Gillian Fraser raised the significant noise impacts on residents from night works associated with the South Yarra Station Upgrade, particularly from jackhammering works and loading trucks with equipment after midnight. Gillian queried the justification for noisy works to be programmed at night, rather than during the day. MTM advised that the current stage of works cannot be undertaken during the day due to noise and dust levels being unsafe for station users and staff. MTM and DoT acknowledge the impacts which night works has had on local residents in proximity to the South Yarra Station and confirmed it will investigate the complaint and follow up with Gillian. |
| 2. | Presentation from project contractors |
|  | Presentation by Sophie Buchanan (RIA) on COVID-19 update.  Presentation by Dean Valentic (RIA), Rob Mair (CYP) and Neil Bracken (CYP) on current and upcoming works.  Presentation by Neil Bracken (CYP) on tunnelling.  Presentation by Camila Eviston (CYP) on environment and airborne noise modelling for tunnel boring machine (TBM) retrieval and disassembly works.  Presentation by Sophie Buchanan (RIA) on vibration modelling, community and communications and traffic and transport changes.  Presentation by Stephanie Makin (RPV) and Sophie Buchanan (RIA) on the South Yarra Substation.  Matters arising:   * RIA and CYP confirmed hardcopy communications and notifications to residents have recommenced (letter box drops could not be undertaken during Stage 4 restrictions for COVID-19). * Gillian Fraser queried the target completion date for the Eastern Portal and the Metro Tunnel Project as a whole. CYP confirmed that the target is to commence passenger services by 2025. RIA advised the date to open the William Street Bridge has not yet been confirmed. However, it is targeting a return of the park, bridge and Lovers Walk by 2022. RIA and CYP agreed to provide an update on the targeted end dates for works at the Eastern Portal at the next CRG. * Nic Thomas raised trucks stopping on Osborne Street directly outside residences at night and asked when those works are scheduled to be completed. CYP advised that the current program indicates seven more nights of truck movements scheduled between 20 October 2020 until 5 November 2020, including on 23 October 2020, 24 October 2020 and 25 October 2020. * Nadia Ford asked about the communications with residents who will be impacted by the closure of Arthur Street. RIA confirmed that the notification for the partial closure of Arthur Street to complete drainage works will be issued to residents via both hardcopy and electronically on 21 October 2020. The notification will include information about detours and options for alternative parking. * Nic Thomas raised that the South Yarra Residents Association Annual Meeting is scheduled at the same time as one of the upcoming online community information session on the South Yarra Substation. Nic requested that RIA liaise with the President of the South Yarra Residents Association to consider an alternative time which will allow residents to attend both meetings. RIA agreed to follow up and confirm the most appropriate timings for the information session. * Nic Thomas asked if the extra work associated with the construction of the South Yarra Substation will delay the overall timeline for reinstatement of the South Yarra Siding Reserve. RIA confirmed the target final completion date of the works at the park remains in 2022. * Gillian Fraser asked if the South Yarra Substation was originally planned to be positioned above ground in a different location. RPV advised that a number of locations were assessed against the requirements for size and proximity to the eastern portal rail lines, and confirmed the alternative locations investigated in the options assessment were above ground locations that would have required land acquisition of residences. |
| S22-1 | RIA and CYP to provide an update on target end dates and timelines for works at the Eastern Portal |
| S22-2 | RIA to follow up with the President of the South Yarra Residents Association and confirm the timings for the upcoming substation information sessions. |
| 3. | General feedback and items for future discussion |
|  | Matters arising:   * Gillian Fraser and Nadia Ford asked if sound barrier fencing will be installed along all of the properties which back onto Lovers Walk. RIA advised that modelling data is still being collected and agreed to follow up with Gillian and Nadia regarding acoustic fencing. |
| S22-3 | Provide an update on noise modelling data and proposed acoustic treatment along Lovers Walk. |
| 4. | Meeting close |
|  | Matters arising:   * The next meeting will be held on 1 December 2020. |

**OUTSTANDING ACTIONS AND ISSUES REGISTER**

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| **#** | **ACTION / ISSUE** | **OWNER** |
| **S22-1** | RIA and CYP to provide an update on target end dates and timelines for works at the Eastern Portal. | CYP |
| **S22-2** | RIA to follow up with the President of the South Yarra Residents Association and confirm the timings for the upcoming substation information sessions. | RIA |
| **S22-3** | Provide an update on noise modelling data and proposed acoustic treatment along Lovers Walk. | RIA |