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| **Date** | Friday 16 July 2021  | **Meeting No** | 38 |
| **Chair** | Chris Lovell | **Time** | 8:00am – 9.30am |
| **Location** | Zoom | **Minutes** | Sam Mills  |

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| **Members** |  |  |
| *Present** Chris Lovell [**Chair**]
* Rob Moore, City of Melbourne
* Karen Snyders, City of Melbourne
* Melanie Ashe, Flinders Quarter
* Simon Pockley, Bible House
* Graeme Blackman, Westin Owners Corporation
* Michael Griffiths, Ross House Association
* Kate Blackwood, Yarra Trams
* Maria Groner, Travellers Aid
* Peter Brown, Manchester House
* Pin Ng, UniLodge
* Robert Seear, CityWest Water
* Eugénie Austin, UniLodge
* Karl Vaitiekunas, Nicholas Building
* Brendan Ryan, MBCM City
 | *Apologies** Sara Parmar, Yarra Trams
* Franca Katsaris, Ham Kerr Property
* Michael Katsaris, Ham Kerr Property
* Kim Hutchinson, City West Water
* Nazzareno Marchionda, Ross House Association
* Rob Richards, Dangerfield Building
* Marg Dennis, Flinders Quarter
* Andrew Milward-Bason, Nicholas Building Association
* Graham Jephcott, ACMI
* Elizabeth Beal, ACMI
* Debra Watts, The Westin Melbourne
* Emily Kropf, St Paul’s Cathedral
* Ben McEntee, CityWest Water
* Sam Zanetti, Yarra Trams
* Michael Clarke, ALE Group
* Andrew Wilkinson, Young and Jackson Hote
* Mark Crick, ALE Group
* Brendan Ryan, MBCM City
* Paul Jeffries, The Westin Melbourne
* Caitlyn Marshall, ACMI
* Mark Crick, ALE Group
* Denise Nakis, Dangerfield Building
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| **In attendance** |  | **Sa** |
| *Present** Blythe Chidgey, CYP
* Mary Parker, CYP
* Matt Reid, CYP
* Dan Young, CYP
* Pauline O’Connor, MTM
* James Baker, MTM
 | * Jodie Barrington, CYP
* Raphael Symons, RPV
* Andrew McGlade, RPV
* Sarah Haines, RPV
* Barry McGuren, RPV
 | * Tim Fullerton, RPV
* Ebony Manusama, RPV
* Gordon Badham, RPV
* Marc Laurin, RPV
* Sam Mills, RPV [Secretariat]
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| 1. | Introductions and Welcome – Outstanding Actions and Issues Register |
|  | Welcome and introductions from Chris Lovell (Chair).Matters arising:* Chris Lovell welcomed members to the meeting of the Community Reference Group (CRG).
* The Community Reference Group (CRG) discussed the Outstanding Actions and Issues Register, including:
	+ In relation to C6-4, CYP provided an update on precinct waste management strategy including Royston Place design treatment during today’s presentation.
	+ In relation to CS33-1, RPV raised the opportunity for impacted stakeholders to contact Stephen Weir (Lendlease) for more information on the Town Hall Station Oversite Development (OSD). Melanie Ashe advised that she has recently met with Lendlease and its heritage consultants to share information about the significance of the site and Aboriginal history in the area, noting that land issues have recently been resolved to clarify that the site is on Wurundjeri Country. Graeme Blackman advised he would be interesting in taking part in future conversations about this.
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| 2. | Presentation from Cross Yarra Partnership  |
|  | Presentation from Jodie Barrington (CYP) on other Metro Tunnel Project precinctsPresentation from Blythe Chidgey (CYP) on Townhall Station update Presentation from Jodie Barrington (CYP) on waste and logistics update Matters arising:* Melanie Ashe asked whether hoardings would still be up at Flinders Link in November and December 2021, as businesses are currently making arrangements for the Christmas period. CYP advised it is currently working with its teams on this and can meet with Melanie to discuss this particular issue. At the moment, the hoardings may still be in place at Christmas.
* The CRG discussed the precinct waste management strategy including Royston Place design treatment.
* Rob Moore raised several points relating to waste and logistics on Flinders Lane:
	+ City of Melbourne (CoM) is now satisfied that there is adequate space in the design for vehicles using Royston Place for waste management facilities.
	+ CoM still needs to work through how waste operations will work in practice, however there is adequate time as these operations will not commence until 2024.
	+ CoM is not looking at this issue in isolation and there is ongoing work to look at waste management more broadly as it progresses towards making Melbourne a more sustainable city.
* Karen Snyders also raised points regarding waste and logistics:
	+ CoM and CYP have been working through the details of how waste storage and removal will work at the new station. One key issue is ensuring there is sufficient space for waste management to occur on site.
	+ There are still traffic management issues relating to the on-site loading bay being investigated by CoM. This discussion will be driven by the interfacing requirements of directly impacted properties.
	+ CoM noted that Royston Place is not a council-managed lane which presents different challenges to work through in terms of traffic management logistics.
* Simon Pockley asked where the ventilation from the station bin room would exit. CYP confirmed it will follow up with its design team and report back to Simon.
* The CRG discussed traffic management impacts in relation to the precinct waste management strategy and current works:
* Simon Pockley raised Bible House is currently experiencing issues relating to on-street parking for delivery and trades vehicles. Chris Lovell clarified this as an issue to raise directly with CoM as current operations of Flinders Lane do not pertain to CYP.
* Graeme Blackman raised the issue of traffic management with regard to the residents at Western Apartment Building who currently have to take an alternate route to access St Kilda’s Road due to the works, noting the significant travel time this adds. CoM acknowledged Graeme’s feedback.
* Simon Pockley raised the current precinct waste management plan does not adequately take into account traffic management modelling from other properties on Flinders Lane that are not directly involved in the OSD. Simon raised the need for a more comprehensive modelling of traffic management and asked whether CoM could advise when a design solution might be reached. CoM advised that it is investigating delivery hub concepts, however it is unable to confirm how soon these could be actioned. CoM is confident that all of the waste storage and collection can occur on-site in the current precinct waste management plan, including the ability to load and unload on site at the Town Hall station.
	+ - Michael Griffiths asked whether CoM could progress independent traffic management modelling to further inform the issues on Flinders Lane. CoM confirmed there was scope to engage some consultancy services to look at traffic logistics. Rob Moore advised he would take this on as an issue to progress and requested that effected stakeholders prepare an email to outline their concerns and send this to him.
* Melanie Ashe asked whether a bottle chipper could be incorporated as part of recycling infrastructure at Town Hall station to reduce the bulk of waste and noise relating to waste removal.
* Melanie Ashe raised concerns about disabled parking spots on the corner of Royston Place and whether there might be health and safety issue with trucks using the lane.
* Melanie Ashe raised the opportunity to develop a waste reduction plan for CYP. CYP and CoM advised that discussions are ongoing with Lendlease and possible waste reduction plans have not yet been confirmed.
* Melanie Ashe asked if there was a possibility for CoM to set up a resident’s pass or booking system to manage delivery vehicles on Flinders Lane. CoM confirmed that resident’s do have the ability to reserve on-street spaces through CoM’s permitting team.
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| 3. | General feedback, items for future discussion and meeting close. |
|  | Matters arising: Nil.  |
| **4.** | **Meeting close** |
|  | Next meeting 8.00am-9.30am, Friday 27 August 2021 |

**OUTSTANDING ACTIONS AND ISSUES REGISTER**

*No new actions recorded.*