|  |  |  |  |
| --- | --- | --- | --- |
| **Date** | Friday, 16 March 2018 | **Meeting No** | 7 |
| **Chair** | Chris Lovell | **Time** | 7.30am – 9.30am |
| **Location** | Chancellor Two Room  Hotel Grand Chancellor, Melbourne | **Minutes** | Will McNamara |

|  |  |  |
| --- | --- | --- |
| **Members** |  |  |
| *Present*   * Chris Lovell, MMRA [**Chair**] * Melanie Ashe, Flinders Quarter * Elizabeth Beal, ACMI * Dave Gundy, St Paul’s Cathedral * Emily Kropf, St Paul’s Cathedral * Murray Walls, RMIT * Fiona Van, RMIT * Simon Were, Melbourne City Baths * Simon Cozens, The Practical Man Scott Alley * Maria Groner, Travellers Aid * Rob Moore, City of Melbourne * Natalie Siragusa, City of Melbourne * Peter Brown, Manchester House * Graeme Blackman, Westin Owner’s Corporation * Doug Thompson, Bible House * Simon Pockley, Bible House * Anushia Bleazby, CityWest Water * Ben McEntee, CityWest Water * Eugenie Austin, UniLodge * Brendan Ryan, MBCM City | * Pin Ng, 238 Flinders Street (UniLodge) * Jessica Cerejo, 238 Flinders Street (UniLodge) * Lina Baullo, MMRA * Jess Foulds, MMRA * Tye Norman, MMRA * Emmett Ahern, MMRA * Luis Narvaez, MMRA * Jodie Barrington, CYP * Fran Woodruff, John Holland * Bec Rowe, John Holland   *Apologies*   * Michelle Land, Yarra Trams * Brian Maddock, Yarra Trams * Graham Jephcott, ACMI * Hanh Chau, State Library of Victoria * Michael Griffiths, Ross House Association * Sharon Pollard, Federation Square * Luke Taylor, Poolhouse Coffee | * Debra Watts, The Westin Melbourne * Paul Jeffries, The Westin Melbourne * Eamonn Fennessy, City of Melbourne * Anthony LoGiusto, Brady Hotel * Megan Herring, Young and Jackson Hotel * Don Shipway, ALE Group * Faruk Delalic, Verve and Milano Residential Buildings * Matthew Harrington, Buildspect Consulting * Paul Dennis, Ashdowne House * John Dall’Amico, Residents 3000 * Adam Tanner, Victoria Police East Melbourne Station * Alastair Gowing, CityWest Water * Richard Buckingham, CYP * Noel Power, CYP * Brett Webster, The Practical Man Scott Alley |
| **In attendance** |  |  |
| *Present*   * James Tonkin, MMRA * Dave Kristy, MMRA * Simon Adams, MMRA * Ayllie White, CYP | * Matt Peel, CYP * Mauricio Vargas, CYP * Peter Verbyla, CYP * Will McNamara [**Secretariat**] |  |

|  |  |
| --- | --- |
| 1. | Introductions and Welcome |
|  | Welcome from Chris Lovell (Chair).  Matters arising:   * NOTED the Outstanding Actions and Issues Register |
| 2. | Presentation from MMRA |
|  | Presentation by Lachlan Lee-Archer (MMRA) on the Traffic and Transport Working Group.  Matters arising:   * Jessica Cerejo queried if pedestrian modelling will be completed for Flinders and Swanston Street. Pedestrian modelling will be completed. There are a number of existing issues for Flinders and Swanston Street - safety and access will be central to traffic management. |
| 3. | **Presentation from John Holland, EWMC** |
|  | Presentation by Fran Woodruff and Bec Rowe (John Holland) on current and upcoming early works completion and indicative timelines for handover to Cross Yarra Partnership.  Matters arising:   * The CRG discussed building access during night works. Traffic management will be in place to ensure access to buildings during night works. * Simon Pockley queried when the demolition of Port Phillip Arcade would be complete. The target date for completion is early to mid-April 2018. * Simon Cozens queried what will replace the scaffolding at CDB South. A flat, vinyl covered hoarding will replace scaffolding in the current location of the scaffolding. |
| 4. | Presentation from Cross Yarra Partnership (CYP) |
|  | Presentation by Jodie Barrington (CYP) on communications for Over Site Development, Matt Peel (CYP) on the draft Planning Scheme Amendment (PSA) process, Peter Verbyla (CYP) on waste management strategy.  Matters arising:   * The CRG discussed legacy works for Flinders Lane and Elizabeth Street included in the draft Planning Scheme Amendment. Legacy arrangements will include a tram connection from Flinders Street into Elizabeth Street, and some works to facilitate safe pedestrian movement in Flinders Lane. CYP is consulting with the City of Melbourne. PSA documents will be available on the Metro Tunnel website from 19 March 2018 and available public comment for 30 days. * Graeme Blackman queried if there would be a third-party evaluation of the proposed engineering methodology. Geotechnical considerations and passenger experience have been key drivers for the trinocular cavern station design. Ground anchors were identified as a requirement through the EES process. CYP designs will be submitted to the Independent Reviewer. * Melanie Ashe raised the Metro Tunnel connection to Flinders Street Station. Timing for works in Campbell Arcade is likely to be after July 2019. Work is required in Flinders Street Station to ensure universal access for the connection. * Chris Lovell queried if works would be required on Degraves Street. No works are currently planned for Degraves Street or Manchester Lane. * Maria Groner raised universal access between Town Hall Station and Flinders Street Station. There are a number of considerations including lifts, space constraints and heritage. * Robert Moore commented that significant work is required for the development of Flinders Quarter. This will require further consultation during the delivery of the Metro Tunnel. CYP is undertaking modelling to understand pedestrian flow in the precinct with an elevated number of pedestrians in the future. Pedestrian modelling will be presented at a future CRG meeting. * Elizabeth Beal raised noise and vibration impacts. Noise modelling is still to be undertaken. Will be completed in the coming months. * The CRG discussed the process for Planning Scheme Amendments. * Chris Lovell (Chair) and Robert Moore commented shared concerns regarding the timeframe for public display of the draft Planning Scheme Amendment. * Melanie Ashe commented that the intended area for the waste management strategy only considers a small portion of Flinders Quarter. The strategy will deal respond to waste management requirements in the station precinct. In developing the management strategy waste collection in adjacent areas will be considered. There is an opportunity for City of Melbourne involvement. Robert Moore commented that any waste management innovations proposed by CYP could be leveraged off for other areas. * The CRG discussed noise, odour, hygiene, material handling, trucks, centralised waste rooms and chutes. * Simon Pockley commented he believes delivery of the Metro Tunnel Project is an opportunity to introduce a chute system for waste management. * Ping Ng raised Royston Place. Royston Place will not be used as part of the waste management strategy. * Melanie Ashe raised timing for further information on waste management. A concept strategy will be developed at the end of April 2018 with consultation to follow. * Chris Lovell (Chair) raised timing for CBD archaeological digs. Town Hall is planned for early April 2018 and State Library is planned for late March. |
| **C7-1**  **C7-2** | Environmental modelling presentation to be deferred to the next CRG meeting.  MMRA to provide additional information about the timeframes of the Planning Scheme Amendment. |
| 5. | General feedback, other business and items for future discussion |
|  | Matters arising:   * Next meeting of the CBD Community Reference Group is Monday 16 April 2018 at QV Women's Centre. |
| 7. | Meeting Close |
|  | Closing remarks from Chris Lovell (Chair).  Matters arising: Nil  Meeting ran until 9.45am. |

**OUTSTANDING ACTIONS AND ISSUES REGISTER**

|  |  |  |  |
| --- | --- | --- | --- |
| # | ACTION | OWNER | STATUS |
| C7-1 | Environmental modelling presentation to be deferred to the next CRG meeting. | CYP | Open |
| C7-2 | MMRA to provide additional information about the timeframes of the Planning Scheme Amendment. | MMRA | Open |