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| **Date** | Friday 5 April 2019 | **Meeting No** | 19 |
| **Chair** | Chris Lovell | **Time** | 7.30am – 9.30am |
| **Location** | Hotel Grand Chancellor | **Minutes** | Ana Falconer |

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| **Members** |  |  |
| *Present** Chris Lovell [Chair]
* Melanie Ashe, Flinders Quarter
* Peter Brown, Manchester House
* Doug Thomson, RMIT
* Bodo Zeschke, Franklin Lofts
* Simon Pockley, Bible House
* Pin Ng, UniLodge
* Eugénie Austin, UniLodge
* Rob Moore, City of Melbourne
* Alex Romanic, Franklin Lofts
* Michael Griffiths, Ross House Association
* Denise Nakis, Dangerfield Building
* Elizabeth Beal, ACMI
* Paul Kanally, Federation Square
* Murray Walls, RMIT
* Kim Thong, RMIT
 | * Franca Katsaris
* Emily Kropf, St Paul’s Cathedral
* Graeme Blackman, Westin Owners Corporation
* Nazzareno Marchionda, Ross House Association
* Robert Moore, Brady Hotel
* Sharon Pollard, Federation Square
* Marg Dennis, Flinders Quarter

*Apologies** Michael Katsaris
* Jessica Cerejo, UniLodge
* Artur Hadja, Residents 3000
* Faruk Delalic, Verve and Milano Residential Buildings
* Hanh Chau, State Library of Victoria
* David Gundy, St Paul’s Cathedral
* Adam Tanner, Victoria Police
* Don Shipway, ALE Group
 | * Toni Magor, Currie and Richards Building
* Maria Groner, Travellers Aid
* Anushia Bleazby, CityWest Water
* Paul Jeffries, The Westin Melbourne
* Rob Richards, Dangerfield Building
* Anna Manarczyk, Melcorp Strata
* Andrew Milward-Bason, Nicholas Building Association
* Brendan Ryan, MBCM City
* Simon Cozens, The Practical Man Scott Alley
* Jenna Weber, Scape
* Chee Wei, UEM Sunrise
* Graham Jephcott, ACMI
* Debra Watts, The Westin Melbourne
* Megan Herring, Young and Jackson Hotel
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| **In attendance** |  |  |
| *Present** Libby Rule, RPV
* Jordan di Stefano, RPV
* Shane Brown, RPV
* Joan Bulpit, CYP
* Melinda Kelly, CYP
 | * Kate Masters, CYP
* Ben Day, CYP
* Blythe Chidgey, CYP
* Jodie Barrington, CYP
* Matt Reid, CYP
 | * Susie Hunter, CYP
* Ana Falconer [**Secretariat**]
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| 1. | Introductions and Welcome |
|  | Welcome and introductions from Chris Lovell (Chair).Matters arising:* The Community Reference Group (CRG) discussed the Outstanding Actions and Issues Register.
* The CRG discussed the management of the Royston Place facility (C6-4). CYP still working on design and collating feedback from surveys. Rob Moore advised CoM will present on key points regarding the city’s waste strategy at the May CRG. The CRG discussed the orientation of OSD south escalators and whether they can face Swanston Street (C17-2). CYP advised they face west to cater to direction of foot traffic and to activate laneways. The CRG also discussed City of Melbourne’s waste management strategy (C18-1). The document is in draft and scheduled to be submitted to the Future Melbourne Committee on 16 April 2019. Contingent on that, document will be available online from 11 April 2019. Strategy is working toward zero waste and communal hubs to minimise truck movements.
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| 2. | Presentation from Cross Yarra Partnership |
|  | Presentations by Jodie Barrington (CYP), Melinda Kelly (CYP), and Ben Day (CYP) on current and upcoming works at Town Hall and State Library. Presentation by Matt Reid (CYP) on Flinders OSD monitoring equipment.Presentation by Susie Hunter (CYP) on Legacy Artwork program.Matters arising:* The CRG discussed timeline for excavation of the concrete slab at City Square.
* The CRG discussed piling. CYP confirmed piling at the Flinders Quarter site has been quieter than at City Square so far due to easier ground conditions encountered. A piling rig was delivered to Federation Square last night, and there will be three months of piling followed by deck construction at that site.
* The CRG discussed upcoming works program. A third road header is due to be delivered to CBD North in mid-April. Piling is complete at Franklin Street West, with capping beam construction about to commence. Archaeology is continuing at Little La Trobe Street until late July, which will be followed by piling. Extended hours will be ongoing at Franklin Street West, La Trobe Street and Little La Trobe Street.
* The CRG discussed groundwater levels at CBD North. CYP confirmed that there has been variation of 2-4 metres, some is due to natural seasonal variation and some is due to shaft construction. No effects on building settlement are expected.
* The CRG discussed La Trobe Street service relocations. CYP confirmed that these will commence from 3 May and will not impact tram services.
* The CRG discussed the legacy art program. CYP confirmed artists will be commissioned to create the Metro Tunnel’s legacy art either through an Expressions of Interest process or by invitation. A panel has been appointed to help select artists under the curatorial themes of storytelling; movement; repetition and time; and environment. RPV is working with Traditional Owners to develop a line wide commission.
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| C19-1 | Present on Flinders Street OSD noise data.  |
| 3. | General feedback and items for future discussion |
|  | Matters arising: * MTP construction will take a break from Thursday 18 April to Monday 29 April, with 24-hour security patrols to secure construction sites.
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| 4. | Meeting close  |
|  | Matters arising:* Next meeting 7.30am-9:30am, Friday 17 May 2019 at Hotel Grand Chancellor, 131 Lonsdale Street Melbourne.
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**OUTSTANDING ACTIONS AND ISSUES REGISTER**

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| # | ACTION | OWNER | STATUS |
| C19-1 | Present on noise data for Flinders OSD. | CYP | Open |