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| **Date** | Friday 27 August 2021  | **Meeting No** | 39 |
| **Chair** | Chris Lovell | **Time** | 8:00am – 9.00am |
| **Location** | Zoom | **Minutes** | Sam Mills  |

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| **Members** |  |  |
| *Present** Chris Lovell [**Chair**]
* Rob Moore, City of Melbourne
* Melanie Ashe, Flinders Quarter
* Simon Pockley, Bible House
* Graeme Blackman, Westin Owners Corporation
* Kate Blackwood, Yarra Trams
* Maria Groner, Travellers Aid
* Peter Brown, Manchester House
* Brendan Ryan, MBCM City
* Mark Crick, ALE Group
* Denise Nakis, Dangerfield Building
 | *Apologies** Sara Parmar, Yarra Trams
* Franca Katsaris, Ham Kerr Property
* Michael Katsaris, Ham Kerr Property
* Kim Hutchinson, City West Water
* Nazzareno Marchionda, Ross House Association
* Rob Richards, Dangerfield Building
* Marg Dennis, Flinders Quarter
* Andrew Milward-Bason, Nicholas Building Association
* Graham Jephcott, ACMI
* Elizabeth Beal, ACMI
* Debra Watts, The Westin Melbourne
* Emily Kropf, St Paul’s Cathedral
* Ben McEntee, CityWest Water
* Sam Zanetti, Yarra Trams
* Michael Clarke, ALE Group
* Andrew Wilkinson, Young and Jackson Hote
* Paul Jeffries, The Westin Melbourne
* Caitlyn Marshall, ACMI
* Karen Snyders, City of Melbourne
* Michael Griffiths, Ross House Association
* Robert Seear, CityWest Water
* Eugénie Austin, UniLodge
* Karl Vaitiekunas, Nicholas Building
 |
| **In attendance** |  | **Sa** |
| *Present** Blythe Chidgey, CYP
* Mary Parker, CYP
* Matt Reid, CYP
* Dan Young, CYP
 | * Pauline O’Connor, MTM
* James Baker, MTM
* Jodie Barrington, CYP
* Karen Simons, RPV
 | * Raphael Symons, RPV
* Barry McGuren, RPV
* Tim Fullerton, RPV
* Ebony Manusama, RPV
* Sam Mills, RPV [Secretariat]
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| 1. | Introductions and Welcome – Outstanding Actions and Issues Register |
|  | Welcome and introductions from Chris Lovell (Chair).Matters arising:* Chris Lovell welcomed members to the meeting of the Community Reference Group (CRG).
* The Community Reference Group (CRG) discussed the Outstanding Actions and Issues Register, including:
* In relation to C6-4, City of Melbourne (CoM) advised it has received two formal submissions from resident groups represented at the CRG regarding waste and logistics in the precinct. CoM has combined these submissions into an internal memo for CoM Directors to consider and a meeting will be held internally to discuss the issue. It was noted that whilst exasperated by the MTP and the projected increase of service vehicles in the area, the submissions relate to a wider logistical issue in the precinct that existed prior to the MTP. CoM thanked the submitters and advised that as this is an ongoing and complex issue, it does not expect there to be an immediate outcome. Graeme Blackman thanked CoM and raised that he hopes the issue is progressed in a timely manner to match the forward momentum of MTP works in the precinct.
* In relation to CS33-1, Chris Lovell noted that the CRG is not a planning authority but rather can make suggestions regarding the Oversite Development (OSD). Chris advised that the invitation for CRG members to contact Lendlease is still open, and Lendlease will present again to the CRG in the November 2021 meeting.
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| 2. | Presentation from Cross Yarra Partnership  |
|  | Presentation from Jodie Barrington (CYP) on other Metro Tunnel Project precinctsPresentation from Blythe Chidgey (CYP) on Townhall Station update Presentation from Mary Parker (CYP) on the creative programme Matters arising:* Melanie Ashe asked whether CYP could provide more information regarding the re-opening of Flinders Link ahead of the Christmas season. CYP advised that the current plan is to re-open the crossing between the tram stop and the northern side of Flinders Street by the end of 2021, however it could not yet advise on whether this would be prior to Christmas. CYP advised that it is working with its designers and will be meeting with RPV imminently to discuss timeframes, followed by consultation with CoM and affected businesses. CYP will follow up with Melanie directly on this issue and report back at the next CRG meeting. Melanie highlighted the importance of being able to advise businesses on this prior to the start of the Christmas season.
* Chris Lovell asked about artworks being commissioned for the new MTP stations. CYP advised that this work is progressing with some complications due to COVID-19. Over the next few months CYP will prepare presentations to CoM and then to the relevant CRGs to give more information on the artists being selected to commission artwork for the new stations.
* Rob Moore aknowleged Mary Parker and the Creative Program Team for their work and suggested the possibility of having pop-up haircuts as part of the Creative Program in the future. CYP received this suggestion.
* Melanie Ashe asked CYP if there would be an opportunity to collaborate on a Christmas Event at Degrave Street. Mary Parker invited Melanie to contact her directly regarding this.
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| 3. | General feedback, items for future discussion and meeting close. |
|  | Matters arising:* Melanie Ashe asked if the current COVID-19 restrictions had any impact on MTP construction work. CYP advised that as the MTP is an critical infrastructure project, works can continue with restrictions. CYP advised that wherever possible, people are working from home which reduces staff on site. Mask wearing and social distancing is being enforced, as well as a reduction in subcontractors and people moving between different construction sites.
* Chris advised that all CRG meetings will be on Zoom until the end of 2021.
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| **4.** | **Meeting close** |
|  | Next meeting 8 October 2021 8.00am-9.30am,  |

**OUTSTANDING ACTIONS AND ISSUES REGISTER**

*No new actions recorded.*