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| **Date** | Friday 10 May 2019 | **Meeting No** | 3 |
| **Chair** | Chris Lovell | **Time** | 7.30am – 9.30am |
| **Location** | Arden site, 131 Laurens Street North Melbourne | **Minutes** | Alana Clarke |

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| **In attendance** |  |
| *Present*   * Chris Lovell [**Chair**] * Rachael Palmer, North Melbourne Residents/North & West Melbourne Association * Peter Gerrand, North & West Melbourne Association * Robert Krelle, Parkville Association * Karen Snyders, City of Melbourne * Ryan Dam, George Weston Foods * David O’Connor, CYP * Alex Keppell, CYP * Kim Mas, CYP * James Hamilton, CYP | * Kim Norton, CYP * Bronte Clark, CYP * Kate Masters, CYP * Shane Brown, RPV * Brydie Siryj, RPV * Eli Firestone, RPV * Jessica Foulds, RPV * Courtney Gleeson, RPV * Barry McGuren, RPV * Alana Clarke, RPV [**Secretariat**]   *Apologies*   * Robert Moore, Parkville Association |

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| 1. | Introductions and welcome |
|  | Matters arising:   * The Community Reference Group (CRG) discussed the Outstanding Actions and Issues Register * In relation to action P9-1, Peter Gerrand thanked CYP and RPV for organising a presentation on the legacy artwork program for the NWMA. * Rachael Palmer asked when the presentation with updated tunnel depth diagram will be circulated to North Melbourne residents who attended the meeting in December last year. |
| P3-1 | CYP to circulate tunnel depth diagram to attendees. |
| 2. | Parkville construction update |
|  | Presentation by Alex Keppell (CYP) on construction in the Parkville precinct.  Matters arising:   * Peter Gerrand queried truck routes for excavation. CYP confirmed that trucks will generally wait at City Ford and enter and exit the site via Barry and Berkeley streets. Peter Gerrand asked how long trucks will be at Parkville. CYP confirmed the existing volume will continue until early next year and following this there will be a reduction in truck volumes and different trucks will be used during station construction. * The CRG discussed the program of excavation works. CYP confirmed it expects the excavation to continue until the end of this year. |
| 3. | **Arden construction update** |
|  | Presentation by Kim Mas (CYP) on Arden construction.  Matters arising:   * Peter Gerrand queried whether the tunnel will accommodate double-decker trains. CYP confirmed that the Metro Tunnel will be constructed to accommodate single-level High Capacity Metro Trains. RPV confirmed the tunnels will be future proofed to carry longer 10-car trains. |
| 4. | **Tunnelling update** |
|  | Presentation by Kim Norton (CYP) to confirm updated tunnel depth diagram has been included in presentation.  Matters arising: Nil. |
| 5. | Strata Acquisition |
|  | Presentation by Barry McGuren (RPV) on strata acquisition.  Matters arising:   * Rachael Palmer asked what the timeline for detailed information on tunnel depth and strata acquisition. RPV confirmed that generally any property owner who will be affected by strata divestment will be aware and have received correspondence since the project was announced, with the exception of possibly some new property owners. RPV advised pre-divestment letters are expected to be sent to property owners by the end of June 2019. Those who are not affected by strata divestment will not be contacted. |
| 6. | Environmental management update |
|  | Presentation by James Hamilton (CYP) on environmental management.  Matters arising:   * Rachael Palmer queried modelling for tunnel construction and operation. CYP confirmed that it can present more information on modelling for tunnel construction and operation including methodology at the next CRG. |
| 7. | Community and stakeholder update |
|  | Matters arising:   * Peter Gerrand asked when existing North Melbourne station will be renamed. RPV agreed to provide an update. |
| P3-2 | Provide an update on the timeline for the North Melbourne station renaming. |
| 8. | Site tour |
|  | Matters arising: Nil. |
| 9. | Meeting close |
|  | Matters arising:   * Next meeting 7.30am-9.30am, Friday 14 June 2019 at the Larwill Studio, Parkville. |

**OUTSTANDING ACTIONS AND ISSUES REGISTER**

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| # | ACTION | OWNER | STATUS |
| **P3-1** | Circulate updated tunnel depth diagram. | RPV | **CLOSED** - CYP sent via email on 10 May. |
| **P3-2** | Provide an update on the timeline for the North Melbourne station renaming. | RPV | **OPEN** |