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| **Date** | Friday 11 December 2020 | **Meeting No** | 33 |
| **Chair** | Chris Lovell | **Time** | 8:00am – 9.30am |
| **Location** | Zoom | **Minutes** | Megan Ferrer |

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| **Members** |  |  |
| *Present** Chris Lovell [**Chair**]
* Rob Moore, City of Melbourne
* Melanie Ashe, Flinders Quarter
* Denise Nakis, Dangerfield Building
* Graeme Blackman, Westin Owners Corporation
* Eugénie Austin, UniLodge
* Pin Ng, UniLodge
* Robert Seear, CityWest Water
* Mark Crick, ALE Group
* Michael Griffiths, Ross House Association
* Simon Pockley, Bible House
* Michael Griffiths, Ross House Association
* Pauline O’Connor, MTM
* Brendan Ryan, MBCM City
 | *Apologies** Peter Brown, Manchester House
* Sara Parmar, Yarra Trams
* Caitlyn Marshall, ACMI
* Franca Katsaris, Ham Kerr Property
* Michael Katsaris, Ham Kerr Property
* Kim Hutchinson, City West Water
* Nazzareno Marchionda, Ross House Association
* Rob Richards, Dangerfield Building
* Marg Dennis, Flinders Quarter
* Paul Jeffries, The Westin Melbourne
* Andrew Milward-Bason, Nicholas Building Association
* Graham Jephcott, ACMI
* Elizabeth Beal, ACMI
* Debra Watts, The Westin Melbourne
* Emily Kropf, St Paul’s Cathedral
* Ben McEntee, CityWest Water
* Sam Zanetti, Yarra Trams
* Michael Clarke, ALE Group
* Andrew Wilkinson, Young and Jackson Hotel
* Maria Groner, Travellers Aid
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| **In attendance** |  |  |
| *Present** Jodie Barrington, CYP
* Blythe Chidgey, CYP
* Kenny Soh, CYP
* Christine Hogan, CYP
* Matt Reid, CYP
* Ryan Martin, CYP
 | * Dan Young, CYP
* Kate Kearns, CYP
* James Baker, MTM
* Tim Fullerton, RPV
* Thomas Warren, RPV
 | * Raphael Symons, RPV
* Barry McGuren, RPV
* Libby Rule, RPV
* Mathew Collum, RPV [Secretariat]
* Megan Ferrer, RPV [Secretariat]
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| 1. | Introductions and Welcome – Outstanding Actions and Issues Register |
|  | Welcome and introductions from Chris Lovell (Chair).Matters arising:* The Community Reference Group (CRG) discussed the Outstanding Actions and Issues Register.
* In relation to C6-4, the CRG discussed the precinct waste management strategy. Cross Yarra Partnership (CYP) advised internal work has been undertaken in the management of waste facility. CYP has presented a proposal strategy to the City of Melbourne (CoM) for consideration. CoM will issue CYP with a high-level review of the proposal by 24 December 2020, with a more detailed response issued in January 2021. CYP confirmed it will provide an update to the CRG in March 2021.
* In relation to CS32-2, Graeme Blackman expressed concern for the lack of information relating to heritage elements of the Oversite Development (OSD) at Town Hall Station and has requested to reopen this issue. CYP confirmed that further work will be undertaken relating to the specifics of the design, including undertaking a heritage study of the area. CYP advised that it will continue to engage with local stakeholders and it will also continue to provide the CRG with regular updates on the OSD design and heritage aspects.
* Melanie Ashe expressed concerns with the community area aspect of the design, including public access to the laneways and empathises on supporting small local businesses. CYP confirmed all laneways will be accessible by the public and there are various elements for the community, including an area with public seating. CYP confirmed it will take on board the feedback with regard to the retail spaces. CoM advised that Lendlease has committed to presenting the OSD detailed design in 2021 to CoM prior to lodgement. CoM raised the opportunity for Lendlease to provide a similar presentation to the CRG.
* Simon Pockley requested that there be a process put in place for the community to regularly raise issues and provide feedback relating the OSD development. Simon also requested that the CRG is provided with advanced warning prior to the planning submission being lodged.
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| CS33-1 | Lendlease to present regular updates on the Town Hall Station Oversite Development (OSD) to the CRG every 6 months, as well as prior to lodgement of the planning submission. Presentations are to include reference to the community aspects and heritage elements of the design.  |
| 2. | Presentation from Cross Yarra Partnership – Town Hall Station Update |
|  | Presentation by Jodie Barrington (CYP) on Project Overview Update.Presentation by Blythe Chidgey (CYP) and Kenny Soh (CYP) on Current and Upcoming Works at Town Hall Station.Presentation by Matt Reid (CYP) on Federation Square acoustic shed treatment. Presentation by Jodie Barrington (CYP) on Creative Program Update.Presentation by Ryan Martin (CYP) on TBM Tunnelling Progress Update.Presentation by Jodie Barrington (CYP) on Communications and Engagement. Matters arising:* Graeme Blackman asked about the geology at the Town Hall Station site. CYP advised that the material is referred to as Melbourne formation 2 and some parts are quite abrasive.
* Melanie Ashe queried the reason for postponing the reopening of the pedestrian footpath at Flinders Link in December 2020 and when it will likely reopen. CYP confirmed that there were a number of factors and complications which caused the delay in reopening the footpath, including a delay in receiving waterproofing materials from Europe due to COVID-19. Graeme Blackman requested that CYP provide clarification on the complications which resulted in the footpath not reopening as planned. CYP advised that the delay in receiving the required waterproofing materials from Europe due to COVID-19 was key factor in delaying the program for other works, as well as a number of logistical and access challenges due to the position of the site. CYP advised that the material has arrived is Australia and more updates will be provided in January 2021 with regard to the expected date for the reopening of the footpath.
* Chris Lovell queried what noise mitigation measures were installed as part of the Federation Square acoustic shed treatment. CYP advised additional ducting was installed on the western façade to reduce noise impacts and noise mats which will cover the opening on the northern side of the shed will also be installed. Graeme Blackman asked what height the noise was measured at. CYP confirmed noise was measured from chest height at four locations, including one which is located on Level 8 at the Westin Hotel. Graeme also asked what the expected noise reduction will be from using the noise blankets. CYP advised that it expects there to be a reduction of up to 10 decibels.
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| CS33-2 | CYP to present on the Flinders Link pedestrian footpath, including the reasoning for the delay in December 2020 and the new target date for the reopening. |
| 3. | General feedback, items for future discussion and meeting close. |
|  | Matters arising: * Melanie Ashe and Eugenie Austin provided positive feedback about the artwork at Station Library Station.
* Chris Lovell thanked everyone for their participation in the CRG throughout 2020.
* Next meeting is scheduled for 8:00am-9:00am, Friday 29 January 2021.
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**OUTSTANDING ACTIONS AND ISSUES REGISTER**

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| # | ACTION | OWNER | STATUS |
| CS33-1 | Lendlease to present regular updates on the Town Hall Station Oversite Development (OSD) to the CRG every 6 months, as well as prior to lodgement of the planning submission. Presentations are to include reference to the community aspects and heritage elements of the design. | CYP | Open  |
| CS33-2 | CYP to present on the Flinders Link pedestrian footpath, including the reasoning for the delay in December 2020 and the new target date for the reopening.  | CYP | Open |