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| **Date** | Tuesday, 5 December 2017 | **Meeting No** | 2 |
| **Chair** | James Tonkin (Acting) | **Time** | 7.30am – 9.00am |
| **Location** | Racecourse Room, Quest Flemington | **Minutes** | Will McNamara |

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| **Members** |  |
| *Present*   * James Tonkin, MMRA [**Acting Chair**] * Karen Snyders, City of Melbourne * Liam Lenihan, City of Melbourne * Tim Rieniets, Melbourne Seafood Centre * Cameron McLeod, North Melbourne Football Club * Dylan Minster, Lloyd Street Business Estate * Peter Gerrand, North and West Melbourne Association * Gary Taresch, Barwise Street businesses * Matt Hammond, Kensington Association * Therese Fitzgerald, Kensington Association * Naomi Oosting, Victorian Planning Authority * Alastair Gowing, City West Water * Danielle Koroneos, MMRA * Dusk Johnston, MMRA | * Paul Walker, MMRA * Eli Firestone, MMRA * Lachlan Cann, John Holland * Blythe Chidgey, John Holland * Justin Shepherd, CYP * Jodie Barrington, CYP   *Apologies*   * Ben Pocock, The Lost Dogs’ Home * Nick Theodossi, Nick Theodossi Prestige Cars * Bill Sant, Scalzo Food Industries * Andy Baxter, George Weston Foods * Matthew Whelan, Citywide Service Solutions * Sigi Hyett, Kensington Community Children’s Co-operative * Sam Hurst, Lloyd Street Business Estate * Enid Hookey, North and West Melbourne Association * Mark Harris, VicTrack * Paul Baggeridge, MMRA * David Thek, John Holland |
| **In attendance** |  |
| * Eric Keys, CYP * Joaquin Mas, CYP * Kate Walshe, CYP * Lucy Mackenzie-Worters, CYP * James Hamilton, CYP * Denis Joyce, CYP * Ayllie White, CYP | * Peter Storey, CYP * Joan Bulpit, John Holland * Megan Crockford, Beon Energy * Dave Kristy, MMRA * Matthew Templin, MMRA * Will McNamara [**Secretariat**] |

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| 1. | Introductions & Welcome |
|  | Welcome from James Tonkin (MMRA) and introductions.  Matters arising: Nil |
| 2. | Minutes and actions |
|  | Matters arising:   * Minutes were accepted and action items noted. |
| 3. | **Community Reference Group Management** |
| **Action [2-1]** | Matters arising:   * Terms of Reference agreed and accepted. * Calendar of meetings for 2018 (every 6-8 weeks) to be issued to CRG members * For specific issues that may arise another meeting can be scheduled   Circulate 2018 meeting calendar with minutes. |
| 4. | Station naming |
|  | The CRG discussed the Metro Tunnel station naming competition.  Matters arising:   * Peter Gerrand commented he was pleased that geographic names had been selected and that a transition for Arden, North Melbourne and West Melbourne would be preferable to both station names being changed at the same time. Updated timetable for Mernda rail extension in 2019 is a potential target date for PTV and others to rename North Melbourne to West Melbourne. |
| 5. | Presentation from John Holland |
|  | Presentation by Lachlan Cann (John Holland) on upcoming Early Works at the North Melbourne Station construction site and Kensington.  Matters arising:   * Matt Hammond raised truck access on Childers Street during upcoming temporary closures. John Holland is working with contractors to establish a program, investigating alternate routes for residents and access for specific vehicles during road closures. Intermittent short-term closures and weekend closures are planned. * Therese Fitzgerald raised the closure of Hobsons Road. John Holland is intending for access to be maintained for residents. Intermittent short-term closures and weekend closures are planned, occurring in conjunction with the Childers Street closures. |
| 6. | Presentation from Beon Energy Solutions |
|  | Presentation by Megan Crockford (Beon Energy Solutions) on progress of construction power works.  Matters arising: Nil |
| 7. | Presentation from City West Water |
|  | [No presentation] Presentation was deferred until next year.  Matters arising: Nil |
| 8. | Presentation from Cross Yarra Partnership |
| **Action [2-2]**  **Action [2-3]** | Presentation by Eric Keys (CYP) on the planning process. Presentation by James Hamilton (CYP) on Early Works Plan and management of Environmental Performance Requirements. Presentation by Justin Shepherd (CYP) on the Early Works staging. Presentation by Eric Keys (CYP) on the Arden (North Melbourne) Development Plan.  Matters arising:   * Peter Garrand raised noise from digital advertising screens in train stations. There are controls that limit advertising. None of the stations have external but will have internal advertising. Digital advertising is proposed on platform and concourse levels. CYP will clarify if advertising limits are both visual and noise controls. * Matt Hammond commented that December is a difficult time of year to have a public display seeking community feedback on Development and Early Works Plans. A 15-day time period doesn't seem to allow genuine consultation. An additional consultation session had to be requested by the community because there wasn't one planned for Kensington. Matt also raised concerns about the incorrect and inaccurate information in the Early Works Plan. Commented that it is hard for the community to provide relevant and useful feedback if information the feedback is based on is incorrect. CYP acknowledged this feedback and committed to addressing this. The community is concerned about proposed changes to local streets outlined in the Early Works Plan. * Dylan Minster raised traffic management around the Lloyd Street Business Estate, in particular, ensuring continuation of access for oversize vehicles and issues with local vehicles and cyclists using the business estate as a "rat run". Construction plans, including traffic management are still in development. * The CRG discussed the planning process for the Arden-Macauley precinct. The Draft Arden Vision and Framework is currently being reviewed. This high level master plan will form the basis of community consultation through 2018.   Clarify if advertising limits are both visual and noise controls.  VPA to provide an update on the Draft Arden- Vision and Framework at an upcoming CRG meeting. |
| 9. | Next meeting |
|  | Matters arising:   * Next meeting is planned for 8 February 2018. * A calendar for 2018 will be circulated. * Set down some dates but if additional meetings are required for specific issues then flexible in holding additional sessions. |
| 10. | **Meeting Close** |
|  | Matters arising: Nil |

**ACTION ITEMS**

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| # | ACTION | OWNER |
| 2–1 | Circulate 2018 meeting calendar with minutes. | MMRA |
| 2–2 | Clarify if advertising limits are both visual and noise controls. | CYP |
| 2–3 | Provide an update on Draft Arden Vision and Directions at an upcoming meeting. | VPA |
| 2-4 | City West Water to present an overview of their works on Arden Street planned for early 2018. | CWW |