|  |  |  |  |
| --- | --- | --- | --- |
| **Date** | Friday 7 February 2020 | **Meeting No** | 9 |
| **Chair** | Chris Lovell | **Time** | 7.30am – 9.30am |
| **Location** | CYP Site Office | **Minutes** | Alana Clarke |

|  |  |
| --- | --- |
| **In attendance** |  |
| *Present** Chris Lovell [**Chair**]
* Rachael Palmer, North Melbourne Residents/North & West Melbourne Association
* Robert Moore, Parkville Association
* Peter Gerrand, North & West Melbourne Association
* Robert Seear, City West Water
* Karen Snyders, City of Melbourne
* Danielle Smits, CYP
* Kim Norton, CYP
* David O’Connor, CYP
 | * Richard Chin, CYP
* James Hamilton, CYP
* Bryanna Miller, CYP
* Jordan di Stefano, RPV
* Eli Firestone, RPV
* Gregory O’Farrell, RPV
* Tim Fullerton, RPV
* Alana Clarke, RPV [**Secretariat**]

*Apologies** Ryan Dam, George Weston Foods
* Matt van der Peet, RPV
 |

|  |  |
| --- | --- |
| 1. | Introductions and welcome |
|  | Matters arising:* The Community Reference Group (CRG) discussed the Outstanding Actions and Issues Register.
* In reference to P6-1, the CRG discussed Parkville site tours. CYP confirmed it is looking to host groups of ten from each association in the first half of 2020 and is finalising its schedule. Robert Moore asked if more slots could be made available for members of the Parkville Association. Peter Gerrand and Rachael Palmer confirmed a limit of ten would be appropriate for the groups they represent. CYP agreed to discuss Robert’s request.
 |
| 2. | North Melbourne Station renaming to Arden Station update |
|  | Presentation by Jordan di Stefano (RPV) on North Melbourne Station renaming to Arden Station update.* Peter Gerrand expressed dissatisfaction with the way the change in station naming plans was announced and asked why the change went ahead without further community consultation. RPV thanked Peter for his feedback on the announcement. RPV confirmed the decision was made due to cost and safety reasons, in close consultation with transport agencies and emergency services. RPV noted that key community members were informed prior to the public release of the name change decision.
 |
| 3. | Presentation from project contractors |
|  | Presentation by Danielle Smits (CYP) on current and upcoming works in the Parkville precinct.Presentation by David O'Connor (CYP) on traffic and transport.Presentation by Richard Chin (CYP) on current and upcoming works in the Arden precinct. Presentation by James Hamilton (CYP) on tunnelling, environment update.Presentation by Kim Norton (CYP) on community engagement.Matters arising:* Peter Gerrand noted rainwater pooling in parts of the Parkville site, referencing the Royal Parade station entrance area. CYP confirmed it is able to pump water out of the site as required but clarified it is not currently conducting works in the affected area.
* The CRG discussed upcoming traffic changes on Grattan Street west during service relocations and station entrance works, adjacent to the Peter MacCallum Cancer Centre. CYP confirmed the northern footpath and tram stop will not be affected by these works. CYP advised truck numbers accessing the site are expected to be approximately 20 per day and that these numbers will fluctuate. CYP confirmed it plans to install a pedestrian gantry adjacent to the Peter MacCallum Cancer Centre during southern station entrance works from March 2020. CYP confirmed pedestrian access around Grattan Street west will be maintained during these works and confirmed cyclists wanting to travel westbound on Grattan Street, from Royal Parade to Flemington Road, will need to dismount and walk their bicycles.
* Peter Gerrand raised tunnelling of the pedestrian underpass at Royal Parade to link station entrances at Grattan Street west with the main station box. CYP confirmed tunnelling under Royal Parade will form part of the station entrance works adjacent to The Royal Melbourne Hospital. CYP advised station entrance works adjacent to The Royal Melbourne Hospital are expected to commence in 2021 and tunnelling of the underpass is expected to commence in approximately 2022.
* Peter Gerrand queried pedestrian and passenger modelling for Parkville Station. The group agreed to present this at the next CRG.
* Peter Gerrand asked if trees removed for the purpose of the project would be replaced. CYP confirmed it will replace each tree removed for the purpose of the project but clarified replacement trees may be in a different location to the original tree.
* Chris Lovell asked how long a property condition inspection takes and asked whether people wishing to undertake a property condition inspection need to be at the property while it occurs. CYP confirmed the property must be attended by the resident or the residents’ nominated representative during the inspection. CYP confirmed that the property condition involved taking photographs of the building and the length of time required to conduct an inspection varies depending on the size of the property.
* Rachael Palmer provided feedback on the recent Kensington and Arden works notification and noted the primary and secondary tunnel boring machine transport truck routes were unclear. CYP thanked Rachael for the feedback and agreed to revise this section in future notifications. CYP clarified that the primary route was via Dynon Rd, whilst certain overheight components would need to travel via Macaulay Rd.
* Robert Moore raised the Parkville Association’s Annual General Meeting and requested a representative from the project team present to the Association at this meeting. CYP agreed to follow this request up with Robert.
 |
| **P9-1** | Present on pedestrian modelling for Parkville Station. |
| 3. | **Metro Tunnel Project contact centre** |
|  | Presentation by Gregory O'Farrell (RPV) on Metro Tunnel Project contact centre. Matters arising: * The CRG discussed peaks in complaints received through the contact centre. RPV confirmed these peaks typically coincide with 24/7 construction works. RPV advised relocation is offered to impacted residents during long stretches of 24/7 construction works.
 |
| 4. | **Parkville storytelling project** |
|  | Presentation by Danielle Smits (CYP) on the CYP creative program. Matters arising: * Peter Gerrand asked whether the line-wide artist will have art on the platforms. CYP confirmed the intent is for the line-wide artist to create a running theme across the Metro Tunnel stations with contributions from the individual station artists, but clarified concepts are still in early development.
 |
| 5. | **General feedback and items for future discussion** |
|  | Matters arising:* Robert Moore provided an update on traffic in residential streets in the Parkville. Robert Moore discussed how Google Maps identifies traffic congestion. Robert confirmed his association is working with the City of Melbourne to discuss additional traffic calming measures. CYP confirmed it is open to talking to VicRoads about altering traffic movements on residential streets during peak hour if there is consensus from affected residents.
 |
| 6. | Meeting close |
|  | Matters arising:* Next meeting 7.30am-9.30am, Friday 3 April 2020 at The Larwill Studio, 48 Flemington Road, Parkville.
 |

**NEW ACTIONS AND ISSUES**

|  |  |  |  |
| --- | --- | --- | --- |
|  | ACTION | OWNER | STATUS |
| **P9-1** | Present on pedestrian modelling for Parkville Station. | CYP | Open |