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| **Date** | Tuesday 9 February 2021 | **Meeting No** | 17 |
| **Chair** | Vince Haining | **Time** | 8.00am – 9.30am |
| **Location** | Zoom | **Minutes** | Mathew Collum |

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| **Members** |  |
| *Present** Vince Haining [**Chair**]
* Karen Snyders, City of Melbourne
* Maree Klein, City of Melbourne
* Therese Fitzgerald, Kensington Association
* Sally Cunnington, Resident
* Sam Hurst, Lloyd Street Business Estate
 | *Apologies** Matt Hammond, Kensington Association
* Bruce Dickinson, Friends of Newell’s Paddock
* Clive Gartner, Friends of Newell’s Paddock
* Helaine Stanley, The Venny
* Richard Reilly, Kensington & Flemington Junior Sports Clubs
* Karen Hammarberg, community representative
* Deb Wilson, Unison Housing
* Guilliano Andy, City West Water
 |
| **In attendance** |  |  |
| *Present** Kim Norton, Cross Yarra Partnership (CYP)
* Kim Mas, CYP
* Lucy Mackenzie Worters, CYP
* Ryan Martin, CYP
* Niall Forbes, Rail Infrastructure Alliance (RIA)
* Michael Prebeg, RIA
* Jarrod Scurry, RIA
* Rachael Butler, RIA
 | * Eli Firestone, Rail Projects Victoria (RPV)
* Matilda Tonkin, RPV
* Adrian Lepre, RPV
* Casey Nguyen, RPV
* Stephanie Makin, RPV
* Sarah Haines, RPV
* Mathew Collum, RPV (**Secretariat**)
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| 1. | Introduction and Welcome |
|  | Matters arising: * Vince Haining welcomed members to the Community Reference Group (CRG).
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| 2.  | **Outstanding Actions and Issues Register** |
|  | Matters arising:* The CRG discussed the Outstanding Actions and Issues Register:
	+ In relation to K12-1, CYP confirmed that the chicanes on Childers Street have been secured to prevent them from being removed.
	+ In relation to K16-1, RIA confirmed its Traffic Team has replaced the traffic management signage at the intersection of Tennyson Street, Derby Street and Arden Street. Therese Fitzgerald confirmed that there are currently no issues relating to the traffic management signage along the detour route.
	+ In relation to K16-2, RIA confirmed it will continue to monitor the Hobsons Road and off-street parking.
* RIA confirmed there was an independent review on the out of hours concrete pour from September 2020. Formal recommendations were issued to RIA from RPV regarding the processes for managing these types of works and issuing notifications.
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| 3. | **Presentation from Project Contractors** |
|  | 2020 Metro Tunnel Project recap video played by RPV.Presentation by Niall Forbes (RIA) and Kim Mas (CYP) on the Kensington construction update and upcoming / out of hours works. Presentation by Niall Forbes (RIA) on Signalling Equipment Rooms (SER) and Communications Equipment Rooms (CER) works. Presentation by Niall Forbes (RIA) on the Hobsons Road offset car park.Presentation by Michael Prebeg (RIA) and Lucy Mackenzie Worters (CYP) on communications and engagement.Presentation by Michael Prebeg (RIA) on legacy parking and flood wall design update.Matters arising:* Vince Haining asked whether the Metro Tunnel Project (MTP) 2020 recap video would be made available to the CRG members. RPV confirmed that the video will be uploaded to the MTP website and a link to the video will be shared with CRG members.
* The CRG discussed the upcoming Western Portal rail corridor works:
	+ Therese Fitzgerald expressed concern regarding the programmed out of hours works for the tunnel entrance and rail corridor after February 2021 . Vince Haining asked for clarification on when the most impactful high-level noise activities would occur. RIA advised that there will likely be some high noise activities during evenings and nights for the duration of the works to remove and install the section of track. RIA advised that it has condensed the duration of works to minimise the impacts as much as possible.
	+ Vince Haining asked about truck movements relating to the works. RIA confirmed there will be up to ten truck movements per hour for these works, but the route will not go through the residential area of Kensington Road. Kensington Road will remain open for the duration of the works.
	+ Therese Fitzgerald raised the need to ensure the impacted residents along Kensington Banks and Kensington Road received notifications of the works. RIA confirmed it will specifically notify the potentially impacted residents and there will be comprehensive offers for relocation. RIA advised the information provided to residents will include a high-level day by day program to summarise key impacts and to help residents plan ahead.
	+ Vince Haining queried whether noise monitoring would continue during the works. RIA confirmed it will continue to monitor noise for the duration of the works.
	+ Therese Fitzgerald acknowledged the proposed RIA approach to provide residents with comprehensive details of the program of works. Therese highlighted the importance of the information being provided to residents as early as possible.
	+ Sam Hurst queried whether there will be any changes to the current traffic detour or access to the Lloyd Street Business Estate. RIA confirmed the current detour and access arrangements for the business estate will not be changed.
* Therese Fitzgerald raised it is unknown whether the available car parking spaces are sufficient to meet the needs of the area, due to the fact that a large number of people are still working from home. RIA confirmed it is continuing to review parking availability with regular monitoring.
* Therese Fitzgerald queried the program for the SER/and CER and civil works. RIA confirmed these works will occur during the day with the exception of out of hours building deliveries.
* Sam Hurst queried when Childers Street is expected to be reopened. RIA confirmed the car parks in the western half of Childers Street are expected to be start to be available from mid-2021, and the eastern half of Childers Street will remain closed until the street is reopened in October 2021. Vince Haining requested RIA to provide an update on the monitoring of traffic and car parking in the area at the next CRG meeting.
* Sam Hurst queried whether CYP has undertaken modelling to ensure that traffic from the Lloyd Street Business Estate can be managed alongside the additional construction vehicles along Tennyson Street and the boom gate during the temporary closure of Childers Street for capping beam demolition works. CYP advised that the works should not interfere with the business estate traffic as there will only be a limited number of truck movements each day during these works. CYP agreed to follow up with Sam and Therese and provide confirmation of the expected number of truck movements each day.
* The CRG discussed the legacy parking design on Childers Street. Therese Fitzgerald advised that car parking spaces is a key legacy priority for residents. RIA confirmed it will continue to provide updates on legacy parking as more information becomes available.
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| K17-1 | RIA to provide an update on traffic monitoring at the next CRG meeting.  |
| 4. | General feedback and items for future discussion |
|  | Matters arising: * Vince Haining noted the declining CRG meeting attendance in recent months and reminded members of the CRG Terms of Reference, which notes that members should endeavour to attend all meetings, where possible. Therese Fitzgerald raised the suggestion of inviting representatives from the Kensington sporting groups and a resident from Kensington Banks to future CRG meetings. Therese acknowledged that it is difficult for full time workers to commit to attending meetings due to other commitments.
* Therese Fitzgerald raised a suggestion to use the lessons learned from the Metro Tunnel Project for large infrastructure projects in the future, particularly with regard to the way in which potential long-term impacts of the project is communicated to residents prior to works commencing. Vince Haining raised the opportunity for RPV and City of Melbourne to consult with members of the community to understand their experiences and consider the lessons which can be adopted for future projects. Sam Hurst raised a suggestion to offer permanent relocation to residents who will be most impacted by the project and also to consider individual circumstances.
* Karen Snyders (City of Melbourne) requested clarification on the public realm works on Childers Street and the program for reopening the street. RIA confirmed that Childers Street and the roundabout area would remain closed to public traffic until September 2021. CYP are likely to require some level of traffic management on part/s of Childers Street post September 2021.
* Sam Hurst queried the status of the application for the permanent gate installation for the Lloyd Street Business Estate. Karen Snyders advised that City of Melbourne with provide Sam with update on the status of the approval for the gate when possible.
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| 5. | Meeting close |
|  | Matters arising:* The next meeting is scheduled for 8.00am-9.30am, Tuesday 30 March 2021.
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**NEW ACTIONS AND ISSUES**

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| # | **ACTION / ISSUE** | **OWNER**  |
| **K17-1** | RIA to provide an update on traffic monitoring at the next CRG meeting.  | RIA |