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| **Date** | Tuesday 4 December 2018 | **Meeting No** | 8 |
| **Chair** | Jeni Coutts | **Time** | 7.30am – 9.00am |
| **Location** | Botanic Room, Punthill South Yarra Grand | **Minutes** | Alana Clarke |

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| **Members** |  |
| *Present*   * Jeni Coutts [**Chair**] * Jess Donaldson, City of Stonnington * Malcolm Ninnis, local resident * Nic Thomas, local resident * Tennessee Leeuwenburg, local resident * Gillian Fraser, local resident * Graham Hoy, South Yarra Residents Association | *Apologies*   * Georgie Birch, City of Stonnington * Jonathan Forbes, local resident * Kathy Dalton, local resident * Tom Howgate, local resident * James Robinson, local resident * Ruth Speedy, Toorak Road South Yarra Business Association * Paul Bellette, Café Republic * Christopher Blain, South Yarra Village Residents Group |
| **In attendance** |  |
| *Present*   * Steve Denton, Cross Yarra Partnership, CYP * Rob Mair, CYP * David Glossop, CYP * Sophie Buchanan, RIA * Lee Evans, RIA * Tom Betts, RIA | * Daniel McKenna, RIA * Dean Valentic, RIA * Barry McGuren, RPV * Hannah Martin, RPV * Alana Clarke [**Secretariat**] |

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| 1. | Welcome and introduction from Jeni Coutts (Chair). |
|  | Matters arising:   * The Community Reference Group (CRG) discussed the open actions and issues register. |
| 2. | **Program** |
|  | Presentation by Dean Valentic (RIA) and Steve Denton (CYP) on Program Update.  Matters arising:   * Gillian Fraser raised tree removal, commenting on the recent removal of the palm tree in South Yarra Siding Reserve. RIA confirmed the palm had to be removed due to contaminated soil and acknowledged feedback regarding notification of its removal. * Nic Thomas raised noise modelling for upcoming piling works on Osborne Street. CYP confirmed that the upcoming works are expected to be quieter than current piling works. * The CRG discussed property condition surveys. RIA confirmed that residents will receive a copy of the property condition report and be given an opportunity to verify its contents. RIA confirmed that additional surveys will be conducted in future as work extends into new areas of the precinct. |
| 4. | Traffic and transport |
|  | Presentation by Dean Valentic (RIA) and Steve Denton (CYP) on Traffic and Transport.  Matters arising:   * Graham Hoy raised a traffic incident involving a car speeding down Osborne Street in the wrong direction. Members of the CRG confirmed this was not an isolated incident. CYP confirmed it is investigating mitigation measures. * The CRG discussed trucks parked on Toorak Road. RIA confirmed that these trucks are not connected to the project. RIA encouraged members to record the HE or RIA numbers on the backs of truck and trailers of trucks parked improperly on the street and report them to the project helpline for further investigation. * Nic Thomas raised traffic management for multiple projects in the precinct, including the upcoming tram super stop construction adjacent South Yarra station. RPV confirmed that it is working with Public Transport Victoria (PTV) to ensure traffic management plans consider both projects. PTV will present further detail at a future CRG meeting. * Joy Manners raised pedestrian safety on Osborne Street, commenting that temporary project signage limits visibility. RIA acknowledged the feedback. * Nic Thomas raised bus replacements for train services. RIA agreed to provide further information between meetings. |
| S8-1 | Provide further information on bus replacement services. |
| 5. | Environmental management |
|  | Presentation by Lee Evans (RIA) on Environmental Management.  Presentation by Sophie Buchanan (RIA) on Design Development.  Matters arising:   * The CRG discussed the Resident Impact Mitigation Guidelines (RIMG) and relocation during disruptive works. RIA confirmed that modelling indicates noise levels during January 2019 works could reach a level that would trigger action under the RIMG. RIA confirmed that it is conducting extensive modelling to determine which properties will qualify for RIMG action and engage with those residents and others proactively. |
| 6. | General feedback and items for future discussion |
|  | Matters arising:   * Tennessee Leeuwenburg tabled a document outlining concerns about current dust mitigation strategies. RIA agreed to respond in writing to the concerns raised. |
| 5. | Meeting close |
|  | Matters arising:   * Next meeting of the CRG is Tuesday 12 February 2019 at the Rail Infrastructure Alliance site office. |

**OUTSTANDING ACTIONS AND ISSUES REGISTER**

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| # | ACTION | OWNER | STATUS |
| S8-1 | Provide further information on bus replacement services. | RIA | Open |