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| **Date** | Tuesday 26 March 2019 | **Meeting No** | 10 |
| **Chair** | Jeni Coutts | **Time** | 7.30am – 9.00am |
| **Location** | Gallery Four, The Olsen | **Minutes** | Alana Clarke |

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| **Members** |  |
| *Present*   * Jeni Coutts [**Chair**] * Georgie Birch, City of Stonnington * Malcolm Ninnis, local resident * Nic Thomas, local resident * Tennessee Leeuwenburg, local resident * Gillian Fraser, local resident * Graham Hoy, South Yarra Residents Association * Ruth Speedy, Toorak Road South Yarra Business Association * Jonathan Forbes, local resident * Kathy Dalton, local resident * Joy Manners, local resident | *Apologies*   * Tom Howgate, local resident * James Robinson, local resident * Paul Bellette, Café Republic * Christopher Blain, South Yarra Village Residents Group |
| **In attendance** |  |
| *Present*   * Steve Denton, Cross Yarra Partnership, CYP * Rob Mair, CYP * David Glossop, CYP * Sophie Buchanan, RIA * James Lewis, RIA * Tom Betts, RIA | * Dean Valentic, RIA * Astrid Hildebrand, RPV * Sharon Campbell, RPV * Paula Williams, RPV * Raphael Symons, RPV * Alana Clarke [**Secretariat**] |

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| 1. | Welcome and introduction from Jeni Coutts (Chair). |
|  | Welcome from Jeni Coutts (Chair).  Matters arising:   * The Community Reference Group (CRG) discussed the Outstanding Actions and Issues Register. |
| 2. | **Program** |
|  | Presentation by Steve Denton (CYP) and Dean Valentic (RIA) on current and upcoming works.  Presentation by Rob Mair (CYP) on tunnelling.  Matters arising:   * Nic Thomas raised resident relocation offers during the April occupation and queried why relocation is not offered for the full duration of the 24/7 occupation works. RIA confirmed that relocation has been offered to coincide with scheduled demolition works in the first half of the occupation. RIA confirmed that the piling works scheduled for delivery after relocated residents return home have been assessed and are expected to be significantly less impactful. * Ruth Speedy queried whether the program of works is being delivered on schedule. The project team confirmed that works to date have been delivered on time. * The CRG discussed the April occupation works program and construction methodology. * The CRG raised common questions regarding tunnelling, including tunnel alignment and tunnel depth. * The CRG discussed legacy design in the precinct. The project team confirmed that the current precinct legacy design is reflected in the development plan but clarified that final design elements are still being considered by relevant authorities. There will be further opportunities for community feedback in the event of any major design changes. |
| **S10-1** | Circulate link to current development plan. |
| 3. | Track Design and Alignment |
|  | Presentation by James Lewis (RIA) on track design and alignment.  Matters arising:   * Tennessee Leeuwenburg raised train speed. RIA confirmed that rail operators, namely Metro Trains and V/Line, are responsible for regulating train speed. * Nic Thomas raised train noise on the new track alignment. RIA confirmed that the new track will incorporate design elements to mitigate noise, including improved track lubrication and widened gauge. |
| 4. | Traffic and Transport |
|  | Presentation by Sophie Buchanan (RIA) on traffic and transport.  Matters arising:   * Ruth Speedy raised truck queueing on Toorak Road. RIA confirmed that it is taking all possible steps to ensure that its drivers understand that queueing on Toorak Road, Chapel Street and local roads is unacceptable. RIA confirmed that all its trucks are marked and encouraged the community to report any issues with RIA trucks to the project helpline. * Graham Hoy raised traffic lights on Arthur Street. RIA confirmed that the boxes supporting the lights will be blocked with plywood to prevent littering. Traders from the Chapel Street Traders Association have been invited to post promotional material on the boxes. |
| 5. | Draft RIA Eastern Portal Development Plan |
|  | Presentation by Dean Valentic (RIA), Sophie Buchanan (RIA) and David Glossop (CYP) on environmental management.  Matters arising:   * The CRG discussed dust monitoring results. CYP agreed to bring further results to the next meeting, including results specific to Osborne Street and results of the 2.5 particulate matter size monitoring. CYP agreed to investigate whether more detailed results over a 24 hours period could be provided. |
| **S10-2** | Present dust monitoring results for Osborne Street and for 2.5 particulate matter size. |
| **S10-3** | Investigate the possibility of providing detailed dust monitoring results over a 24-hour period to the CRG. |
| 6. | Draft RIA Eastern Portal Development Plan |
|  | Presentation by Sophie Buchanan (RIA) on the Eastern Portal Development Plan.  Matters arising:   * Ruth Speedy raised shared cyclist and pedestrian pathways. RIA acknowledged the feedback and confirmed that the amenity of the pathway is being considered against the constraints of the rail corridor footprint. * Joy Manners raised rat running on Arthur Street. The project team confirmed that implementing calming measures to ease traffic concerns in the precinct is a priority but clarified that ultimately traffic management in the Arthur Street area falls to City of Stonnington as it is outside the project area. |
| 7. | General feedback and items for future discussion |
|  | * The CRG raised the desire for further distinction between CYP’s and RIA’s responsibilities to streamline community reports of issues and complaints. The project team confirmed that communications between contractors are close and assured the CRG that community concerns reach the appropriate people quickly no matter whether initially reported to CYP or RIA. * Joy Manners raised the desire for longer notice periods ahead of major occupations. The project team acknowledged the feedback but clarified that disruptive occupations can only be communicated once the timing of the occupation has been confirmed in the program. The project team confirmed that the Big Build website is the best place to see long term information on disruptive occupations. * Tennessee Leeuwenburg raised train noise after the conclusion of the project, including the movement of regional and freight trains on the new rail alignment. CYP confirmed that multiple measures to mitigate noise along the new alignment will be implemented but clarified that there are too many variables at this stage to accurately predict noise levels. CYP confirmed that noise modelling for train movements will be completed at a later date. * Nic Thomas raised property condition surveys. RIA confirmed that a second round of property condition surveys will be conducted after the completion of CYP piling works. RIA will assess whether the need for further surveys will arise from its work program after the conclusion of CYP piling works. * Kathy Dalton raised hoarding treatment on Osborne Street and the missing noise mats. CYP confirmed that this hoarding is scheduled to receive further treatment, including the installation of noise mats. * Jonathon Forbes raised dust settlement. RIA acknowledged that dust accumulation is an ongoing challenge across the project and confirmed that consistent application of dust mitigation measures is crucial in addressing this. RIA encouraged community members to contact the project helpline with specific dust concerns. |
| 6. | Meeting close |
|  | Matters arising:   * Next meeting of the South Yarra CRG is Tuesday 7 May 2019 (location TBC). |

**OUTSTANDING ACTIONS AND ISSUES REGISTER**

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| # | ACTION | OWNER | STATUS |
| S10-1 | Circulate link to current development plan. | RPV | Open |
| S10-2 | Present dust monitoring results for Osborne Street and for 2.5 particulate matter size. | CYP | Open |
| S10-3 | Investigate the possibility of providing detailed dust monitoring results over a 24-hour period to the CRG. | CYP | Open |