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| **Date** | Wednesday 16 September 2020 | **Meeting No** | 25 |
| **Chair** | Jeni Coutts | **Time** | 7.30am – 9.30am |
| **Location** | Zoom | **Minutes** | Elinor Mills |

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| **Members and attendees** |  |  |
| *Present*   * Jeni Coutts [**Chair**] * Karen Baynes, Domain Hill * Bernadene Voss, City of Port Phillip * Neil Hutchinson, City of Melbourne * John Bartels, City of Port Phillip * Fraser Read-Smith, G12+ * Colin Stuckey, Melbourne Grammar School * Gary Buck, The Botanica Apartments * Andrea Coote, The Domain * Jan Swinburne, local resident * Andrew Bennett, South Yarra Residents Association * Greg Gilmour, Shrine of Remembrance * Clifford Samson, local resident | *Present*   * Michael Butcher, Melbourne South Yarra Residents Group * Petra Glare, Albert Road Clinic * Sara Parmar, Yarra Trams * Lili Rosic, City of Port Philip * Rob Mair, CYP * John Goding, CYP * Jordan Turner, CYP * Dan Young, CYP * Camila Eviston, CYP * Andreas Mindt, CYP * Mary Parker, CYP * Alison Ferrari, RPV * Kym Burgemeister, CYP * Sarah Haines, RPV * Tim Fullerton, RPV * Paula Williams, RPV * Martin Alvarez, RPV * Elinor Mills [**Secretariat**] | *Apologies*   * David MacGowan, Royal Domain Tower * Christian Lawless, Melbourne Girls Grammar School * Toni Meath, Mac Robertson Girls High School * Sarah Potter, Entrecote * Jamie McBride, Domain Road Traders * Clare Hart, Royal Botanic Gardens * Dean Nightingale, G12+ * Trevor Sutherland, Hallmark Apartments * Kate Blackwood, Yarra Trams |

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| 1. | Welcome |
|  | Matters arising:   * Jeni Coutts welcomed members to the virtual meeting of the Community Reference Group (CRG). * The CRG discussed the Outstanding Actions and Issues Register, including:   + In relation to D23-2, Fraser Read-Smith queried the closure of the action item. CYP confirmed action to mitigate noise remained underway following the update provided at the previous CRG meeting. |
| 2. | Creative Update |
|  | Mary Parker (CYP) presented the creative update.  Matters arising:   * Andrew Bennett raised COVID-19 social distancing at pop-up parks. The City of Melbourne (CoM) confirmed it is working to promote social distancing, including installation of signage. * Andrea Coote asked whether buskers would be present in the Albert Road Reserve pop-up park. CYP confirmed buskers would not be present. * Andrea Coote queried rubbish collection points and park maintenance at the Albert Road Reserve pop-up park. CYP confirmed it is working with the City of Port Philip to encourage the public to dispose of their rubbish correctly. CYP confirmed it will be responsible for park maintenance, including cleaning and sanitisation. * Karen Baynes asked whether CYP employees would be using the Albert Road Reserve pop-up park during their breaks. CYP confirmed its employees have separate designated lunch areas. * Karen Baynes queried how long the Albert Road Reserve pop-up park would remain. CYP confirmed the pop-up park would likely remain until 2022 but possible extensions of that time would be explored. |
| 3. | Key Issues |
|  | Rob Mair (CYP) presented an update on alternative truck routes and monitoring of truck speed.  Rob Mair (CYP) and Kym Burgemeister (CYP) presented an update on noise and vibration mitigation at the slurry treatment plant.  Matters arising:   * The CRG discussed precinct truck routes and impacts on local residents:   + Gary Buck queried the selection process for alternative truck routes and the process for advising drivers of new routes. CYP confirmed that drivers have been spoken to about correct routes. CYP confirmed that routes are selected in consultation with local councils and the selection process takes into account road infrastructure, such as roundabouts and pedestrian crossings, and any safety concerns.   + Gary Buck queried the methods and results of truck speed compliance checks and raised the impacts of speeding trucks on local residents. CYP confirmed that checks are conducted with a speed gun. CYP will provide an update to the CRG regarding the results of compliance checks. * The CRG discussed noise and vibration at the slurry treatment plant and impacts on local residents:   + Fraser Read-Smith queried the source of the noise at the plant. CYP clarified that six ‘screen shakers’ in the treatment plants (in two groups of three) are used to remove liquid from pumped materials and noise was caused when the different vibration frequencies between adjacent screen shakers coincided and combined.   + The CRG discussed remaining impacts on residents after mitigation measures were put in place. CYP confirmed it is investigating further measures and requested that affected residents supply information regarding the timing of any significant noise and vibration. Gary Buck thanked CYP for the level of detail provided in the presentation.   + Colin Stuckey queried whether the noise was airborne or groundborne. CYP confirmed it was airborne.   + Colin Stuckey queried why measurements were not taken at Melbourne Grammar School given its proximity to the slurry treatment plant. CYP confirmed locations for measurement were chosen when the source of the noise was thought to be vibration from slurry pipes in the tunnel itself.   + Colin Stuckey raised the impact on Melbourne Grammar School students sitting exams from October 2020 onwards in buildings close to the slurry treatment plant. CYP confirmed it is working on additional mitigation measures ahead of these dates. |
| D25-1 | Provide an update regarding the results of truck speed compliance checks. |
| 4. | Presentation from Cross Yarra Partnership |
|  | Presentation by John Goding (CYP) on current and upcoming works in the Domain Precinct.  Presentation by Andreas Mindt (CYP) on the tunnelling update.  Presentation by Camila Eviston (CYP) on the environmental update.  Matters arising:   * Fraser Read-Smith raised the issue of noise associated with excavation in the south box and queried the machines used for air purification during 24/7 works. CYP confirmed a scrubber was being used during the daytime only. CYP confirmed a fan was accidentally left on overnight for one night which caused some noise issues. * Gary Buck queried the possibility of a roof installation to mitigate noise, including from the scrubber. CYP confirmed this was being investigated but the priority was installation of additional fans to remove the need for the scrubber in the first instance. * CYP noted that low headroom underground means less room for fumes to rise and be removed by a ventilation system. Colin Stuckey asked if excavation could be taken deeper. CYP confirmed this will occur once the tunnel boring machines (TBMs) relaunch towards the CBD and the tunnel below the area in question can be demolished. * Fraser Read-Smith queried the process for constructing the concourse slab. CYP confirmed it would provide further detail on construction sequencing to the CRG at the next meeting. * Karen Baynes raised dust issues at Domain Hill. CYP confirmed this area had been re-asphalted to address dust issues and sweeper trucks cover this area. CYP confirmed it would investigate additional sweeper truck coverage around Domain Hill. * Andrea Coote queried the numbers of surveyors in the precinct. CYP confirmed surveyors are completing ongoing ground movement monitoring during excavation. * Andrea Coote raised the issue of mask usage amongst workers on-site. CYP confirmed it monitors mask compliance and would investigate reports of workers not wearing masks. * The CRG discussed the tunnelling program, including when the slurry treatment plant at Edmund Herring Oval would be removed. CYP confirmed the plant was scheduled to be removed in mid-late 2021 but the oval would remain in use for other station construction works. * The CRG discussed construction of cross passages. CYP confirmed it would provide further detail to the CRG later this year. * Fraser Read-Smith queried higher noise levels at the Domain during tram box piling works in comparison to Domain Hill, which was closer to the works. CYP confirmed it was likely due to truck movements and cameras can be checked to confirm this. |
| D25-2 | Provide an update on construction sequencing, including concourse slab construction. |
| 3. | General feedback and items for future discussion |
|  | Matters arising:   * Michael Butcher asked for an update on concealment of St Kilda Rd chiller plants. CYP confirmed further information would be provided particularly regarding the consultation process, as per action item D24-1. * Karen Baynes queried weeding between the Domain Hill and Hallmark buildings. The City of Port Philip confirmed it would investigate, noting COVID-19 restrictions have impeded the ability to conduct maintenance works. * Karen Baynes queried when an update would be provided to the residents at Domain Hill regarding concerns with the intersection of Albert Rd and St Kilda Rd. CYP confirmed discussions with the City of Port Philip and Rail Projects Victoria traffic teams are underway and an update will be provided in due course. * Gary Buck asked for an update regarding central bike lanes. The City of Port Philip confirmed it was engaged in design work with the Department of Transport and continued advocacy regarding funding. |
| 4. | Meeting Close |
|  | Matters arising:   * The next meeting of the CRG is scheduled for 7.30am-9.30am, Wednesday 28th October 2020. |

**NEW ACTIONS AND ISSUES**

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|  | **ACTION / ISSUE** | **OWNER** |
| D25-1 | Provide an update regarding the results of truck speed compliance checks. | CYP |
| D25-2 | Provide an update on construction sequencing, including concourse slab construction. | CYP |