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|  **Date** | Wednesday 1 May 2019 | **Meeting No** | 14 |
| **Chair** | Jeni Coutts | **Time** | 7.30am – 9.30am |
| **Location** | Garden Room, Seasons Botanic Gardens | **Minutes** | Alana Clarke |

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| **Members and attendees** |  |  |
| *Present** Jeni Coutts [**Chair**]
* Karen Baynes, Domain Hill,
* Gary Buck, The Botanica Apartments
* Andrea Coote, The Domain
* Michael Butcher, Melbourne South Yarra Residents Group
* Jane Pickworth, Albert Road Clinic
* Fraser Read-Smith, G12+
* Trevor Sutherland, Hallmark Apartments
* Colin Stuckey, Melbourne Grammar School
* Bernadene Voss, City of Port Phillip
* Suzane Becker, City of Port Phillip
* Neil Hutchinson, City of Melbourne
 | *Present** Mai Luu, City of Port Phillip
* David Glossop, CYP
* John Goding, CYP
* Rob Mair, CYP
* Sarah McNish, CYP
* Shane Brown, RPV
* Vanessa Williams, RPV
* Paula Williams, RPV
* Alana Clarke [**Secretariat**]

*Apologies** Christopher Cole, Royal Botanic Gardens
* John Phillips, Melbourne Grammar School
* Christian Lawless, Melbourne Girls Grammar School
 | *Apologies** Daniel Mulqueen, Shrine of Remembrance
* Toni Meath, Mac Robertson Girls High School
* Lou Raunick, G12+
* Sarah Potter, Entrecote
* Jamie McBride, Domain Road Traders
* Irene Vlahos, City of Melbourne
* Richard Greig, City of Melbourne
* Jan Swinburne
* Garry Brennan, Bicycle Network Victoria
* Andrew Bennett, South Yarra Residents Association
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| 1. | Welcome and Metro Tunnel Update |
|  | Matters arising:* The Community Reference Group (CRG) discussed the Outstanding Actions and Issues Register.
* Michael Butcher asked whether specific measures had been identified to mitigate dust arising from unused tram tracks in the precinct. CYP confirmed it has investigated the potential to temporarily fill track that lies within project boundaries. CYP clarified that it needs to discuss this proposal with Yarra Trams further. CYP confirmed it has increased cleaning in the area along with other measures to further mitigate dust generation.
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| 2. | Presentation from Cross Yarra Partnership |
|  | Presentation by John Goding (CYP) on current and upcoming works.Presentation by David Glossop (CYP) on environment performance.Matters arising:* The CRG discussed the Anzac Station canopy design. Trevor Sutherland confirmed that the G12 is preparing a statement of its vision for the above-ground station design and requested to discuss the statement at the next meeting of the CRG.
* The CRG discussed truck movements on Domain Road. CYP confirmed that trucks are scheduled to resume use of the main route along St Kilda Road in mid-May.
* Gary Buck raised the removal of site scaffolding. CYP confirmed it is considering leaving the scaffolding up to protect pedestrians from water spray generated by aqua cutting works. Gary Buck confirmed his view that the full scaffolding negatively impacts the amenity and security of the area and queried whether alternative solutions could be explored. CYP confirmed it will consider this feedback in its design.
* Gary Buck raised tram squeal mitigation measures for upcoming track realignment works. CYP confirmed the friction modifiers currently in use will be applied to the realigned track.
* Jane Pickworth raised the worksheds on Albert Road Reserve. CYP confirmed that these sheds will be relocated to the other side of St Kilda Road after the completion of the upcoming tram track occupation.
* Jane Pickworth queried whether temporary measures could be implemented to improve the amenity of the area in front of Albert Road Clinic. CYP confirmed it will discuss options with City of Port Phillip.
* Karen Baynes raised drainage issues and instances of flooding at Domain Hill subsequent to phase one tram track realignment works. CYP agreed to discuss these concerns with Karen in detail between meetings and provide an update on the outcomes of the discussion to the CRG.
* Michael Butcher raised the traffic barrier on Dallas Brooks Drive and queried whether the barrier would be removed to restore two-way traffic flow. CYP confirmed that the barrier must remain in place for the duration of works to ensure that cars are adequately protected from the drop off behind the barrier. CYP confirmed that two-way traffic could be re-established by removing parking along that route but clarified that this is not currently considered a suitable traffic solution for the precinct overall. Neil Hutchinson(City of Melbourne) confirmed that the current solution was developed in conjunction with CYP and acknowledged the feedback about the arrangement.
* Colin Stuckey commended CYP on its timely and detailed engagement with Melbourne Grammar School about disruptive construction activities.
* Gary Buck raised works conducted during the Easter and Anzac Day break. CYP confirmed it is aware that subcontractors conducted work on site during this period with improper beepers. CYP confirmed this was not planned and apologised to any who were affected by this.
* The CRG agreed that the new presentation format including examples of noise sources is effective and requested that the format be utilised in future.
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| **D14-1** | Include presentation of the G12 statement on the above-ground design of Anzac Station at the next CRG. |
| **D14-2** | Investigate temporary seating arrangements outside Albert Road Clinic. |
| **D14-3** | Provide an update on drainage issues at Domain Hill. |
| 3. | Domain Master Plan |
|  | Presentation by Suzane Becker (City of Port Phillip) on the City of Port Phillip Domain Master Plan.Matters arising:* Andrea Coote asked who is responsible for the restoration of the project area after the conclusion of works. City of Port Phillip and CYP confirmed that CYP is responsible for the full restoration of the project area, including the aesthetic restoration. The scope of this restoration will be addressed in legacy design works, which will be subject to further community consultation. City of Port Phillip clarified that the Domain Master Plan only addresses public realm areas outside of the designated project area. CYP confirmed that it works with the master plans of relevant councils in conjunction with community consultation and heritage requirements to ensure precinct-wide continuity.
* Trevor Sutherland raised the Park Street tram link and queried whether more detailed information is available on this project. RPV confirmed that the Park Street tram link is part of the Metro Tunnel project scope. RPV clarified that a substantive design will be available to present at a later date.
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| 4. | General feedback and items for future discussion |
|  | Matters arising:* Fraser Read-Smith and Karen Baynes raised concerns about dust levels, the costs associated with increased cleaning requirements, and the impact of dust on the internal and external amenity of residences. The community does not feel that current efforts to suppress dust are sufficient and called for more resources to be dedicated to ameliorating the issue. CYP agreed to respond formally at the next CRG.
* Fraser Read-Smith raised repeated instances of tram squeal over the Easter break. RPV confirmed residents should contact the Metro Tunnel helpline in such instances so that the issue can be raised with Yarra Trams as soon as possible.
* Gary Buck raised concerns about safety and security in the changed conditions around site, expressing the importance of deterring criminal activity in the area.
* Michael Butcher raised the Domain Road Village pop-up. RPV confirmed it is currently in discussions with the City of Melbourne about the delivery of the pop-up.
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| **D14-4** | Provide a formal response to concerns about dust management in the precinct. |
| 5. | Meeting Close  |
|  | Matters arising: * The next meeting of the CRG is scheduled for 7.30am-9.30am, Wednesday 26 June 2019, in the Garden Room at the Seasons Botanic Gardens.
* The Chair requested that the meeting scheduled for Wednesday 12 June be postponed until Wednesday 26 June. The CRG agreed to the postponement.
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**OUTSTANDING ACTIONS AND ISSUES REGISTER**

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| # | ACTION | OWNER | STATUS |
| D14-1 | Include presentation of the G12 statement on the above-ground design of Anzac Station at the next CRG. | CYP | Open |
| D14-2 | Investigate temporary seating arrangements outside Albert Road Clinic. | CYP  | Open |
| D14-3 | Provide an update on drainage issues at Domain Hill. | CYP | Open |
| D14-4 | Provide a formal response to concerns about dust management in the precinct. | CYP | Open |