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| **Date** | Friday 21 June 2019 | **Meeting No** | 21 |
| **Chair** | Chris Lovell | **Time** | 7.30am – 9.30am |
| **Location** | Hotel Grand Chancellor | **Minutes** | Alana Clarke |

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| **Members** |  |  |
| *Present*   * Chris Lovell [Chair] * Melanie Ashe, Flinders Quarter * Rob Moore, City of Melbourne * Maria Groner, Travellers Aid * Graeme Blackman, Westin Owners Corporation * Simon Pockley, Bible House * Anushia Bleazby, CityWest Water * Peter Brown, Manchester House * Kim Hutchison, City West Water * Janet Smith, RMIT * Sharon Pollard, Federation Square * Murray Walls, RMIT * Kate Blackwood, Yarra Trams * Denise Nakis, Dangerfield Building * Brendan Ryan, MBCM City | *Apologies*   * Emily Kropf, St Paul’s Cathedral * Nazzareno Marchionda, Ross House Association * Marg Dennis, Flinders Quarter * Michael Katsaris * Don Shipway, ALE Group Jessica Cerejo, UniLodge * Artur Hadja, Residents 3000 * Faruk Delalic, Verve and Milano Residential Buildings * Hanh Chau, State Library of Victoria * David Gundy, St Paul’s Cathedral * Adam Tanner, Victoria Police * Toni Magor, Currie and Richards Building * Franca Katsaris * Elizabeth Beal, ACMI * Doug Thomson, RMIT * Robert Moore, Brady Hotel * Bodo Zeschke, Franklin Lofts | * Paul Jeffries, The Westin Melbourne * Rob Richards, Dangerfield Building * Anna Manarczyk, Melcorp Strata * Andrew Milward-Bason, Nicholas Building Association * Jenna Weber, Scape * Chee Wei, UEM Sunrise * Graham Jephcott, ACMI * Debra Watts, The Westin Melbourne * Megan Herring, Young and Jackson Hotel * Pin Ng, UniLodge * Michael Griffiths, Ross House Association * Alex Romanic, Franklin Lofts * Paul Kanally, Federation Square * Eugénie Austin, UniLodge |
| **In attendance** |  |  |
| *Present*   * Libby Rule, RPV * Jordan di Stefano, RPV * Claudia Korepta, CYP * Melinda Kelly, CYP | * Christine Hogan, CYP * Ben Day, CYP * Michael Lavender, CYP * Blythe Chidgey, CYP | * Jodie Barrington, CYP * Alana Clarke [**Secretariat**] |

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| 1. | Introductions and Welcome |
|  | Welcome and introductions from Chris Lovell (Chair).  Matters arising:   * The Community Reference Group (CRG) discussed the Outstanding Actions and Issues Register. * The Chair reminded the CRG that members may raise issues in advance of meetings for inclusion on the agenda. |
| 2. | Presentation from Cross Yarra Partnership |
|  | Presentation by Blythe Chidgey (CYP), Michael Lavender (CYP) and Melinda Kelly (CYP) on current and upcoming works.  Presentation by Ben Day (CYP) on upcoming road closures.  Matters arising:   * The CRG discussed the acoustic shed at Federation Square. CYP confirmed that the shed will receive creative treatment, not advertising. Treatment may include some wayfinding material for local businesses. CYP confirmed that Federation Square, including ACMI, will be consulted during the creative process and that updates will be provided to the CRG. * Graeme Blackman raised rock anchor installation works under the Westin Hotel. CYP confirmed that there will be instrumentation monitoring for ground movement and vibration during these works. CYP agreed to present on this at the next CRG. * Melanie Ashe raised drilling works on Flinders Lane and the pedestrian gantry scaffolding on the Nicholas Building. CYP confirmed that dates for drilling works are being finalised. Replacement of the gantry along the Nicholas Building is expected to take place in late 2019. Replacement works will be conducted in sequence to allow for repairs to the Nicholas Building tiles. * Peter Brown raised light sequencing for truck movements on the corner of Flinders Lane. CYP confirmed it has developed a light sequence with VicRoads to allow for truck movements. The new sequence will incorporate a third light phase to allow trucks to exit. CYP anticipates one truck movement every fifth cycle in peak times. CYP confirmed it does not expect this to cause backups to traffic in the lane. * Murray Walls raised traffic management for waste collection vehicles on Literature Lane. CYP confirmed that the Lane can accommodate the necessary movements for waste collection and confirmed it does not plan to utilise traffic controllers to manage these movements. * Simon Pockley raised ground movements and queried whether these are expected to impact buildings. CYP confirmed that the construction schedule is designed to ensure ground movements do not impact adjacent buildings. * The CRG commended CYP on the quality of its communication efforts in the CBD precinct. |
| C21-1 | Present on rock anchor installation under the Westin Hotel. |
| 3. | General feedback and items for future discussion |
|  | Matters arising: Nil. |
| 4. | Meeting close |
|  | Matters arising:   * Next meeting 7.30am-9:30am, Friday 9 August at Hotel Grand Chancellor. |

**NEW ACTIONS AND ISSUES REGISTER**

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| # | ACTION | OWNER | STATUS |
| C21-1 | Present on rock anchor installation under the Westin Hotel. | CYP | Open |