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| **Date** | Thursday 2 May 2019 | **Meeting No** | 3 |
| **Chair** | Vince Haining | **Time** | 8.00am – 9.30am |
| **Location** | Bill Vanina Pavilion | **Minutes** | Alana Clarke |

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| **Members** |  |
| *Present** Vince Haining [**Chair**]
* Karen Snyders, City of Melbourne
* Melanie Del Monaco, City of Melbourne
* Guilliano Andy, City West Water
* Sally Cunnington, community representative
* Clive Gartner, Friends of Newell’s Paddock
* Edmund Kron, Bicycle Network
* Therese Fitzgerald, Kensington Association
 | *Apologies** Rebecca Marcs, City West Water
* Helaine Stanley, The Venny
* Richard Reilly, Kensington & Flemington Junior Sports Clubs
* Deb Wilson, Unison
* Irene Vlahos, City of Melbourne
* Matt Hammond, Kensington Association
* Karen Hammarberg, community representative
* Sam Hurst, Lloyd Street Business Estate
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| **In attendance** |  |  |
| *Present** Kim Norton, Cross Yarra Partnership (CYP)
* Denis Joyce, CYP
* James Hamilton, CYP
* Jarrod Scurry, Rail Infrastructure Alliance (RIA)
* Niall Forbes, RIA
* Lee Evans, RIA
* Michael Prebeg, RIA
 | * Shane Brown, Rail Projects Victoria (RPV)
* Danielle Koroneos, RPV
* Eli Firestone, RPV
* Blake Henderson, RPV
* Daniel Broughill, RPV
* Dusk Johnston, RPV
* Alana Clarke, RPV
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| 1. | Introduction and Welcome |
|  | Matters arising: * Welcome by Vince Haining (Chair) and introduction of Community Reference Group (CRG) members.
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| 2.  | **Outstanding Actions and Issues Register** |
|  | Matters arising:* The CRG discussed the Outstanding Actions and Issues Register.
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| 3. | Discussion items |
|  | Matters arising:* Therese Fitzgerald raised an instance of overflow from the drain, and build-up of leaves, adjacent South Kensington station due to recent increased rainfall. The project team confirmed that regular cleaning is being undertaken to ensure the drain functions appropriately, including cleaning that morning.
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| 4. | Kensington precinct update presentation from the project team |
|  | Presentation by Kim Norton (CYP) and Michael Prebeg (RIA) on community engagement. Presentation by Denis Joyce (CYP) and Niall Forbes (RIA) on current and upcoming works. Presentation by James Hamilton (CYP) and Lee Evans (RIA) on environment management. Matters arising:* The CRG discussed the West Gate Tunnel Project (WGTP) in relation to community feedback from the Kensington CommUnity festival regarding confusion between the Metro Tunnel Project and the WGTP. Therese Fitzgerald confirmed that the WGTP is engaging with the Kensington Association. The project team confirmed that a WGTP presentation to the CRG in future can be arranged if desired.
* Therese Fitzgerald queried whether a site tour of the construction site could be arranged. The project team agreed to investigate the possibility.
* The CRG discussed noise modelling and monitoring. The project team confirmed that the accuracy of the noise model is constantly improving through incorporation of actual noise monitoring data as the project progresses. The project team confirmed that, where modelling predicts an exceedance of noise restrictions, construction methodology is altered to reduce noise output. The CRG raised differences in the format CYP and RIA noise monitoring results were presented. The project team confirmed that CYP and RIA use the same methodology to model noise. In this instance the CYP monitoring data was gathered by an attended monitor and, the RIA monitoring data was gathered by an unattended monitor, which lead to the format of the information being presented differently within the presentation.
* The CRG discussed dust suppression and mitigation measures. The project contractor confirmed that wheel washing is not practical in this precinct due to the small footprint of worksites. Other dust mitigation measures are employed, including a rumble grid and surface stabilisers.
* The CRG discussed City of Melbourne works on Derby Street, Kensington and the interface with the upcoming Metro Tunnel temporary detour route enactment. Karen Snyders confirmed she would liaise with the council team undertaking to ensure a coordinated interface.
* The CRG discussed the draft RIA development plan.
* Clive Gartner raised possible flood water solutions in Newell’s Paddocks. The project contractor confirmed that substantive work on flood water design solutions is not due to be completed until later in the project. The project contractor agreed to provide a timeline detailing when this design work will be undertaken.
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| **K3-1** | Provide an update on the timeline for flood water storage design at Newell’s Paddocks. |
| **K3-2** | Investigate the possibility of a site tour. |
| 5. | General feedback and items for future discussion |
|  | Matters arising: Nil. |
| 6. | Meeting close |
|  | Matters arising:* Next meeting 8.00am-9.30am, Thursday 20 June 2019 at Bill Vanina Pavilion.
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**OUTSTANDING ACTIONS AND ISSUES REGISTER**

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| # | ACTION | OWNER | STATUS |
| K3-1 | Provide an update on the timeline for flood water storage design at Newell’s Paddocks | Project contractor | Open |
| K3-2 | Investigate the possibility of a site tour. | Project contractor  | Open |