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| **Date** | Wednesday, 18 April 2018 | **Meeting No** | 6 |
| **Chair** | Jeni Coutts | **Time** | 7.30am – 9.30am |
| **Location** | Garden Room, Seasons Botanic Gardens | **Minutes** | Ana Falconer |

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| **Members** |  |  |
| *Present*   * Jeni Coutts, Independent Chair * James Tonkin, MMRA * Neil Hutchinson, City of Melbourne * Jane Pickworth, Albert Road Clinic * Gary Buck, The Botanica Apartments * Karen Baynes, Domain Hill * Fraser Read-Smith, G12+ * Lou Raunik, G12+ * Andrea Coote, The Domain * Karen McLeod Adair, Hallmark Apartments * Christian Lawless, Melbourne Girls Grammar School * Toni Meath, Mac Robertson Girls High School | * Michael Butcher, Melbourne South Yarra Residents Group * Alfred de Bruyne, The Domain * Gary Buck, The Botanica Apartments * Colin Stuckey, Melbourne Grammar School * Naomi Langdon, PTV * Michelle Land, Yarra Trams * Kate Walshe, CYP * Rob Mair, CYP * Charles Danet, CYP * John Goding CYP * Lachlan Lee-Archer, MMRA * Nina Michaelides, MMRA * Ana Falconer [**Secretariat**] | *Apologies*   * Eamonn Fennessy, City of Melbourne * Rebecca Doherty, City of Port Phillip * Damian Dewar, City of Port Phillip * Daniel Mulqueen, Shrine of Remembrance * Christopher Cole, Royal Botanic Gardens * Gary Brennan, Bicycle Network Victoria * John Tabart, G12+ * Sarah Potter, Entrecote * Jamie McBride, Domain Road Traders * Kathleen Picone, GusTax Consulting * Simon Howe, EPA |

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| 1. | Introductions and Welcome |
|  | Introduction and Welcome from Jeni Coutts (Chair)  Matters arising:   * The CRG noted the Outstanding Actions and Issues Register. * Andrea Coote thanked James Tonkin for his services as Acting Chair. |
| 2. | Presentation from PTV, Naomi Langdon and Andrea MacLeod |
|  | * Fraser Read-Smith queried when larger trams were to be introduced to St Kilda Road. Andrea McLeod advised E-Class trams would be introduced on Route 86, allowing B-Class trams to be introduced to Routes 1 & 6. * Toni Meath advised that there is some frustration for students who have been arriving at school late due to disruptions to tram services. Also asked that tram drivers be made aware of the increased distances passengers were walking to stops during the occupation. Naomi Langdon will feedback internally, but noted it is important to provide this feedback directly to PTV and Yarra Trams. Andrea MacLeod also noted there should be fewer disruptions when increased tram services come into effect on 20 May 2018. |
| 3. | **Presentation from MMRA – Traffic and Transport Working Group** |
|  | Presentation from Lachlan Lee-Archer, MMRA, on Traffic and Transport Working Group including St Kilda Road one lane configuration impact on traffic.  Matters arising:   * Karen McLeod-Adair queried whether there would be post implementation reviews including empirical evidence of the effect of changes made and comparison with baseline data. Raised concerns about traffic behaviour on Park Street. * Lachlan Lee-Archer advised traffic data from throughout March is still being worked through to draw out effects of Grand Prix compared with road reconfiguration. St Kilda Road traffic volume has dropped from 1800 cars to approximately 1000 cars in the peak hour northbound over the period of the works but difficult to tell where these cars have gone. Video survey of Park Street/Wells Street intersection will be undertaken after the occupation. * Fraser Read-Smith queried whether there is any information on how Kings Way is working as result of some of the changes made including directional signage. * Michael Butcher noted that he continues to report dangerous traffic behaviour at the Fawkner Park tram stop on Toorak Road West. Lachlan Lee-Archer noted that signage has been changed, keep clears have been installed at the childcare centre, and VicRoads is developing further signage. A week’s worth of video footage has been taken and is currently being analysed. |
| **D6-1** | MMRA to present at next meeting of Domain CRG on analysis of traffic impacts and behaviour as a result of road reconfiguration. Report to include feedback on traffic behaviour on Park Street at Wells Street, impact to traffic flow on Kings Way and safety changes made to Fawkner Park tram stop. |
| 4. | Presentation from Cross Yarra Partnership |
|  | Presentation by Rob Mair, John Goding, Charles Danet on the April occupation, upcoming works and planning and design of Anzac Station.  Matters arising:   * The equipment to be used to construct the D-Wall for Anzac Station is currently on the Gold Coast and noise assessments are being undertaken. There will be no impact piling works used in the construction of the station box. * Karen McLeod-Adair queried what the expected impact of the ground works would be on basements. CYP advised that ground movement will be minimal and will be monitored in real time. D-Wall construction will be day time works only, no night works. * The equipment to be installed at Edmund Herring Oval, including a “Bentonite Farm” will be quiet and will not continually operate at night. * Rob Mair noted it would be beneficial for members to feedback to Body Corporates on availability of Property Condition Surveys, the group noted no legal opt-out process is required. * Fraser Read-Smith noted he had not heard anything re ground settlement surveys, Rob Mair advised this was running slightly behind Property Condition Surveys but will commence very soon. * Karen Baynes queried the time frame for receiving Property Condition Reports back. Rob Mair will advise directly. * Gary Buck raised a concern about the amount of work done in Bowen Crescent prior to Property Condition Reports being completed. * Jane Pickworth noted the designs should include elements for encouraging and discouraging certain behaviours and driving a social space. * Rob Mair advised that as a result of some poor weather during the occupation, some asphalt works will continue for the next few nights but will be completed by the end of the weekend. There will be notifications going out about this work. Work will be across the site but not north of Park Street. |
| **D6-2** | Rob Mair to circulate CYP time lapse footage of St Kilda Rd April occupation. |
| **D6-3** | CYP to report back to next meeting on outcomes of noise assessments currently being undertaken. |
| **D6-4** | CYP to present to a future meeting on the design process, including how the public submission process influences the design, noting these changes are not always obvious on the plans. Presentation to include indicative time frames for critical design decisions. |
| 5. | General feedback and items for future discussion |
|  | Matters arising and comments from the CRG Representatives:   * **D5-1** – Albert Road north leg reopened to/from St Kilda Road, not in long term configuration yet. Generally, Albert Rd North is running consistent with proposed legacy design with pedestrian crossing at St Kilda Road requiring further work to connect into existing footpaths before opening. CYP proposes to have both pedestrian crossings of Albert Road north leg for a while and assess how they function. Karen Baynes noted ongoing concern about Albert Road North traffic layout and the need to improve communication and engagement going forward, particularly with respect to access changes to 18 Albert Road. Royal Domain Plaza has noted concern with the new pedestrian crossing in front of the building which they were not aware of until it was installed. * Gary Buck requested that sub-contractors be reminded about the use of reverse beepers. * Andrea Coote requested an ongoing report about tree removal. * Fraser Read-Smith noted at last meeting it was proposed a timeline for major project stages would be provided. John Golding is to add an additional slide to the presentation pack to be distributed with the minutes. CYP has dates through until mid-next year, thereafter it would be high level quarterly reporting. * Karen Baynes noted they have not had resolution of defects from installation of the gas meter, and this issue dates back to October last year with no resolution by EWMC. James Tonkin took on notice. * Karen Baynes noted parking is difficult with construction vehicles using parks. Rob Mair will raise with CoPP to increase signage. * Robert Brunner noted that traffic light phasing on Toorak Road Kings Way intersection should be improved, including linking pedestrian crossing lights to preceding traffic lights to improve traffic flow. Also queried variable traffic message sign. Lachlan Lee-Archer advised that 30 portable message boards were used during the occupation, and work is still underway for permanent signs which have taken longer than anticipated. * Gary Buck noted track noise from trams going through new tracks that morning, John Goding advised tracks should wear in. Gary Buck also requested more transparency around vibration modelling, there is no transparency currently on how many days have exceeded noise and vibration limits. * Neil Hutchison queried why entrance to Government House Drive has been blocked to traffic, Lachlan Lee-Archer advised this should be re-opened now. * Michael Butcher noted that contractors should be restoring areas where works have been carried out, e.g. bluestone footpaths, in order to maintain community goodwill. |
| **D6-5** | CYP to report back on noise and vibration modelling. |
| 7. | Meeting Close |
|  | Closing remarks from Independent Chair.  Matters arising: Nil |

**OUTSTANDING ACTIONS AND ISSUES REGISTER**

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| # | ACTION | OWNER | STATUS |
| D5-1 | Notify CRG members of steps taken to improve traffic management on Albert Road. | CYP | Open |
| D6-1 | MMRA (Lachlan Lee-Archer) to present at next meeting of Domain CRG on analysis of traffic impacts and behaviour as a result of road reconfiguration. Report to include feedback on traffic behaviour on Park Street, impact to traffic flow on Kings Way and safety changes made to Fawkner Park tram stop. | MMRA | Open |
| D6-2 | Rob Mair to circulate CYP time lapse footage of St Kilda Rd April occupation. | CYP/MMRA | Open |
| D6-3 | CYP to report back to next meeting on outcomes of noise assessments currently being undertaken. | CYP | Open |
| D6-4 | CYP to present to a future meeting on the design process, including how the public submission process influences the design, noting these changes are not always obvious on the plans. Presentation to include indicative time frames for critical design decisions. | CYP | Open |
| D6-5 | CYP to report back on noise and vibration modelling, presentation to include details on instrumentation and monitoring plan, including where monitors are located. | CYP | Open |