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| **Date** | Friday 17 July 2020 | **Meeting No** | 30 |
| **Chair** | Chris Lovell | **Time** | 8:00am – 9.00am |
| **Location** | Zoom | **Minutes** | Mathew Collum |

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| **Members** |  |  |
| *Present** Chris Lovell [**Chair**]
* Rob Moore, City of Melbourne
* Melanie Ashe, Flinders Quarter
* Denise Nakis, Dangerfield Building
* Graeme Blackman, Westin Owners Corporation
* Peter Brown, Manchester House
* Simon Pockley, Bible House
* Andrew Wilkinson, Young and Jackson Hotel
* Maria Groner, Travellers Aid
* Brendan Ryan, MBCM City
* Eugénie Austin, UniLodge
* Pin Ng, UniLodge
* Robert Seear, CityWest Water
* Sara Parmar, Yarra Trams
* Mark Crick, ALE Group
* Michael Griffiths, Ross House Association
 | *Apologies** Franca Katsaris, Ham Kerr Property
* Michael Katsaris, Ham Kerr Property
* Kim Hutchinson, City West Water
* Nazzareno Marchionda, Ross House Association
* Rob Richards, Dangerfield Building
* Marg Dennis, Flinders Quarter
* Paul Jeffries, The Westin Melbourne
* Andrew Milward-Bason, Nicholas Building Association
* Graham Jephcott, ACMI
* Elizabeth Beal, ACMI
* Debra Watts, The Westin Melbourne
* Emily Kropf, St Paul’s Cathedral
* Michael Griffiths, Ross House Association
* Ben McEntee, CityWest Water
* Sam Zanetti, Yarra Trams
* Ben McEntee, CityWest Water
* Michael Clarke, ALE Group
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| **In attendance** |  |  |
| *Present** Jodie Barrington, CYP
* Blythe Chidgey, CYP
* Christine Hogan, CYP
* Pauline O’Connor, MTM
 | * James Baker MTM
* Raphael Symons, RPV
* Tim Fullerton, RPV
* Felisa Lu, RPV
 | * Sarah Haines, RPV
* Libby Rule, RPV
* Mary Parker, CYP
* Luis Narvaez, CYP
* Mathew Collum [**Secretariat**]
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| 1. | Introductions and Welcome |
|  | Welcome and introductions from Chris Lovell (Chair).Matters arising:* The Community Reference Group (CRG) discussed the Outstanding Actions and Issues Register.
* In relation to C6-4, the CRG discussed the precinct waste management strategy. CYP confirmed that the location of the waste management facility at Royston Place was included within the environmental impact statement (EIS) and was open for public consultation during the public notification period. CYP confirmed that the waste management strategy which focuses on the operations and management of the facility has been developed considering community feedback. CYP confirmed it is consulting internally and with Rail Project Victoria (RPV) and the City of Melbourne (CoM) and will provide details of the strategy once this process has been completed.
* In relation to CS26-2, the CRG discussed the Over Station Development (OSD) at Flinders Quarter. CYP confirmed it has consulted with residents of Bible House with regards to their specific questions relating to the proposed development. CRG members requested regular updates be provided at CRG meetings regarding design development and potential impacts for local residents. CYP agreed to coordinate a presentation on the CBD South oversite development at a future CRG meeting.
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| 2. | Presentation from Cross Yarra Partnership |
|  | Presentation by Jodie Barrington (CYP) and Blythe Chidgey (CYP) on current and upcoming worksPresentation by Mary Parker (RPV) on the Creative Program. Matters arising:* The CRG discussed the ongoing situation with COVID-19. CYP advised that construction activities are continuing across all precincts with a range of safety measures implemented including, regular testing of staff, social distancing and hygiene procedures. CYP highlighted that its highest priority is the safety and wellbeing of its team and the local community.
* Melanie Ashe asked about the progress of the works at CBD South. CYP confirmed that the central cavern at State Library Station has been completed and roadheaders are commencing the excavation of the rail tunnels on either side central cavern. CYP confirmed that overall progress at CBD South has been good.
* Graeme Blackman queried why works to complete the basement and ground floor slab are being undertaken prior to there being a confirmed concept of the CBD South oversite development. CYP confirmed that the Lendlease Development Team, Tunnel and Stations Design Teams and engineers are working closely to integrate Metro Tunnel works with the oversite development. CYP advised that the building envelope (height and width) has been confirmed allowing works to complete the basement and ground floor slabs to be undertaken and that some elements of the design are still being considered including fixtures and fittings.
* Simon Pockely asked if there would be prolonged periods of jackhammering following completion of the concrete pours at Flinders Quarter. CYP confirmed that jackhammering would not be required as the penetration for the holes in the concreate slabs will be completed as part of the pours.
* Melanie Ashe asked how long the crane would remain at the Flinders Quarter site. CYP confirmed that the crane will remain at the site to be used for construction of the oversite development.
* Chris Lovell asked if excavation works are to be undertaken beneath the basement slab at the Western side of the site. CYP advised there will be another slab positioned on top of the basement slab which and excavation works will be completed underneath.
* Pin Ng raised residents of UniLodge have been impacted by increasing levels of noise and vibrations during night works at the Flinders Quarter site. CYP advised that from 5 July 2020 to 12 July 2020 it undertook a tram occupation to complete works on Flinders Street. CYP confirmed that night works for tunnelling shouldn’t result in any significant noise impacts. CYP confirmed it will follow up with Pin Ng to try and identify the source of the noise impacting residents.
* Melanie Ashe asked about the timing for the reopening of the Flinders Street footpath. CYP confirmed it is still on schedule to reopen the footpath in late 2020.
* Greame Blackburn asked if the Creative Program was liaising with the RISING festival. CYP confirmed it is in discussions with the RISNING festival, as well as a variety of other events including, Fashion Week, Music Week, Christmas festival, PHOTO 2021, YIRRAMBOI and Midsumma.
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| 4. | General feedback, items for future discussion and meeting close. |
|  | Matters arising: * Next meeting 8am-9.30am Thursday 27 August 2020.
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**OUTSTANDING ACTIONS AND ISSUES REGISTER**

*No new actions of issues recorded.*