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| **Date** | Friday, 2 February 2018 | **Meeting No** | 3 |
| **Chair** | Chris Lovell | **Time** | 7.00am – 9.00am |
| **Location** | The Larwill Studio | **Minutes** | Will McNamara |

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| **Members** |  |  |
| *Present*   * Chris Lovell, MMRA [**Chair**] * Desiree Cai, University of Melbourne Student Union * Rachael Palmer, North & West Melbourne Association * Sam Cremean, City of Melbourne * David Thek, John Holland * Peter Hunt, CYP * Justin Shepherd, CYP * Kate Walshe, CYP * Farah Bach, MMRA * Kate McClure, MMRA * Joan Bulpit, John Holland * James Hamilton, CYP * Ayllie White, CYP * Alistair Campbell, MMRA * Alison Karmelich, MMRA * Alex Keppel, John Holland |  | *Apologies*   * Paul Guiliano. PDG * Anna Manarczyk, Melcorp * Paula Kilpatrick, City of Melbourne * Robert Moore, Parkville Association * Mirko Angele, Baretto Espresso Bar * Jonathon Aragones, Royal Elizabeth Building * Steve Cross, North Melbourne Residents * Ivana Csar, Carlton Residents Association * Gino Frances, Carlton Alliance Precinct Incorporation * Zhi Xuan (John) Hee, University of Melbourne International Student Union * Lester Levinson, Carlton Residents Association |
| **In attendance** |  |  |
| * James Tonkin, MMRA * Will McNamara [**Secretariat**] |  |  |

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| 1. | Introductions and Welcome |
|  | Welcome from Chris Lovell (Chair).  Matters arising:   * Outstanding items list.   + Residential Impacts Mitigation Guidelines will be presented in March 2018.   + Tram Super stop construction will be presented in this session. |
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| 2. | Presentation from John Holland |
|  | Presentation by David Thek (John Holland) on current and upcoming Early Works.  Matters arising: Nil |
| 3. | **Presentation from Cross Yarra Partnership** |
| **A3-1** | Presentation by James Hamilton (CYP) on the Development Plan and upcoming Early Works. Presentation from James Williams (CYP) and Peter Hunt (CYP) on upcoming traffic changes. Presentation from Justin Shepherd (CYP) on tunnel design.  Matters arising:   * The Community Reference Group discussed the Development Plan approval process. * Rachael Palmer queried pedestrian access on Grattan Street. South side of Grattan Street will remain unchanged. There will be some changes to pedestrian access and interface into the University of Melbourne. * The CRG discussed the property condition survey process.   Provide presentation on Property Condition Surveys, including process and extent of area to be included. |
| 4. | Presentation from MMRA |
|  | Presentation by Alister Campbell (MMRA) on response to public submissions made during the EES process by North Melbourne residents.  Matters arising:   * The CRG discussed mandatory limits and target guidelines for Environmental Performance Requirements compliance. * Rachael Palmer raised operational noise and vibration requirements, the frequency of performance modelling and mitigation measures. Modelling was completed as part of the reference design. CYP will model and remodel through the process of detailed design and continue community consultation. |
| 5. | Discussion and other business |
|  | Closing remarks from Chris Lovell (Chair)  Matters arising: Nil |

**ACTION ITEMS**

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| # | ACTION | OWNER |
| A3-1 | Provide presentation on Property Condition Surveys, including process and extent of area to be included. | CYP |