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| **Date** | Thursday, 22 March 2018 | **Meeting No** | 4 |
| **Chair** | James Tonkin (Acting) | **Time** | 7.30am – 9.00am |
| **Location** | Racecourse Room, Quest Flemington | **Minutes** | Will McNamara |

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| **Members** |  |  |
| *Present*   * James Tonkin, MMRA [**Acting chair**] * Vince Haining [**Incoming chair**] * Karen Snyders, City of Melbourne * Ben Pocock, The Lost Dogs’ Home * Gary Taresch, Barwise Street business representative * Matt Hammond, Kensington Association * Naomi Oosting, Victorian Planning Authority * Alastair Gowing, City West Water * Sam Hurst, Lloyd Street Business Estate representative * Andy Baxter, George Weston Foods * Patrick Deasey, Naturelinks | * Danielle Koroneos, MMRA * Dusk Johnston, MMRA * Paul Baggeridge, MMRA * Eli Firestone, MMRA * Kathlin Mayer, John Holland * James Hamilton, CYP * Lucy Mackenzie-Worters, CYP | *Apologies*   * Liam Lenihan, City of Melbourne * Tim Rieniets, Melbourne Seafood Centre * Cameron McLeod, North Melbourne Football Club * Sigi Hyett, Kensington Community Children’s Co-operative * Enid Hookey, North and West Melbourne Association * Matthew Whelan, Citywide Service Solutions * Nick Theodossi, Nick Theodossi Prestige Cars * Bill Sant, Scalzo Food Industries * Bryan Irwin, Irwin Stockfeeds * Darren Martin, Chep Pallecon * David Thek, John Holland |
| **In attendance** |  |  |
| *Present*   * Therese Fitzgerald, Kensington Association * Peter Gerrand, North and West Melbourne Association * Zachary Read, North Melbourne Football Club * Kate Alder, Victorian Planning Authority * Matthew Templin, Victorian Planning Authority | * Andrew Browne, John Holland * Matt Peel, CYP * Ayllie White, CYP * Kim Mas, CYP * Dave Kristy, MMRA * Simon Adams, MMRA * Will McNamara [**Secretariat**] |  |

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| 1. | Introductions and Welcome |
|  | Welcome and project update from James Tonkin (A/g Chair).  Matters arising:   * Vince Haining will commence as Chair of the Kensington and Arden Community Reference Group following this meeting. * Update from Alastair Gowing (CWW) on current and upcoming City West Water works on Arden and Lloyd streets. * Patrick Deasey queried if recent City West Water works had caused damage - noting increased flooding in the Lauren Street area. No assets have been damaged by City West Water as part of these recent works. * Outstanding Actions and Issues Register. Suggest insert the outcomes from the previous meeting’s Outstanding Actions and Issues Register – otherwise where else will the outcomes be recorded? |
| 2. | Presentation from John Holland |
|  | Presentation by Andrew Browne (John Holland) on current and upcoming works, and the relocation of high voltage towers.  Matters arising:   * Andy Baxter requested additional consultation with stakeholders ahead of any formal 10 day works notification period for activities that impact access on Laurens Street. * Karen Snyders queried traffic arrangements for upcoming works on Lauren Street. A single traffic lane will be open on the eastern side of Lauren Street. * Matt Hammond raised high voltage towers noting that there has been no stakeholder consultation or information provided to residents regarding the height of the new towers. The project is in discussion with local residents and has advised that it is considering options. There are a number of constraints that need to be taken into consideration and which influence the height and location of the towers. The project will convene a meeting with local residents. * Karen Snyders commented that it would be helpful to have more detailed plans for location, orientation and elevation of former, temporary and relocated towers. John Holland is developing diagrams to provide these details. * Matt Hammond queried if the demolition of the temporary and existing high voltage towers on Childers Street will be undertaken at night. Demolition works will be completed during the day - restringing works will be undertaken at night – the restringing night works will be low impact. * Sam Hurst commented that Childers Street was closed but no notification was provided by John Holland regarding alternative access. John Holland advised that businesses were notified prior to the closure. The business that required access for delivery forgot that the closure included Sunday. Access will be maintained during the remaining weekend closure of Childers Street by escorting delivery vehicles through the site on Sunday mornings. |

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| 3. | **Presentation from the Victorian Planning Authority (VPA)** |
|  | Presentation by Kate Alder (VPA) on the draft Arden Vision and Framework (Arden Vision).  Matters arising:   * Gary Taresch queried how best to engage with the VPA on the Arden Urban Renewal Precinct. The VPA is a member of the Kensington & Arden CRG and the representative can be contacted directly by local stakeholders. * Peter Gerrand queried mitigation for increased traffic in the precinct due to the West Gate Tunnel. A study has been commissioned to investigate traffic and transport performance. |
| 4. | Presentation from MMRA |
|  | Presentation by Lachlan Lee-Archer (MMRA) on the Traffic and Transport Working Group.  Matters arising: Nil |
| 5. | Presentation from Cross Yarra Partnership |
|  | Presentation by Matt Peel (CYP) on Development Plans, James Hamilton (CYP) on noise and vibration Environmental Performance Requirements, and Kim Mas (CYP) on current and upcoming works.  Matters arising:   * Peter Gerrand raised CYP Development Plan scope at the Western Portal. Matt Peel advised that the built form includes construction of an egress structure over the piled shaft initially used for Tunnel Boring Machine retrieval. * Matt Hammond raised timing of the Development Plan consultation process. The process for consultation is staged and set by the Minister for Planning. Development Plans will be on public display from 6 April to 27 April 2018. * Matt Hammond queried the definition for 'highly noise affected' in the CYP Noise & Vibration Management Plan. Highly noise affected is noise over 75 dBa. * Matt Hammond raised noise and vibration modelling. Modelling will consider the effect of the demolition of 135 Ormond Street. * Gary Taresch questioned whether there would be any impacts from the bentonite plant on the Arden Station (to be renamed North Melbourne) construction site. There will be noise during construction of the bentonite plant. Operation of the plant will be low impact and only during construction works. It was noted by CYP that the site will also host a concrete batching plant at the southern end of the site - further information will be provided on the concrete batching plant at a future meeting. * Patrick Deasey raised flood compensation storage. Design constraints are still being worked through - flood compensation storage may not be required. * Andy Baxter commented that traffic management and pedestrians in proximity to works will be key risks during construction. * Andy Baxter reiterated that additional consultation with stakeholders is required ahead of formal 10 day works notifications - in particular for increased traffic in the precinct. * Therese Fitzgerald requested that indicative timelines for works be provided to stakeholders. Advised that slides from the presentation will be available on the Metro Tunnel website. CYP will provide regular work updates to stakeholders that will include short-term detailed work plans and a longer-term lookahead. |
| K4-1 | Provide further information on site establishment at Arden - specifically bentonite and concrete batching plants and any impacts during construction and operation of plant equipment. |
| 6. | General feedback and items for future discussion |
|  | * The CRG agreed that the meeting should be extended to two hours. * Matt Hammond commented that the quality of community consultation has declined since the Tunnel & Stations contract was awarded and that there is insufficient coordination and accountability. The project is currently in a transition phase - there is goodwill, there is intent but there is more work to do. * Matt Hammond commented that the traffic study was provided six weeks late. CYP noted the feedback. Stakeholder consultation indicated that any modelling completed prior to February 2018 would not include accurate data for trucks in and out of the business park. * Therese Fitzgerald commented that there is insufficient space for trucks in both directions along Childers Street and that the proposed traffic management requires further work. * Matt Hammond raised concerns that JJ Holland Park may be used for construction. James Tonkin stated that the project has given a commitment not to use JJ Holland Park for construction activities. |
| 7. | Meeting Close |
|  | Closing remarks from James Tonkin (A/g Chair)   * Next meeting of the Kensington & Arden CRG is Thursday, 3 May 2018. |

**OUTSTANDING ACTIONS AND ISSUES REGISTER**

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| # | ACTION | OWNER | STATUS |
| K4-1 | Provide further information on site establishment at Arden - specifically bentonite and concrete batching plants and any impacts during construction and operation of plant equipment. | CYP | Open |