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| **Date** | Friday 4 June 2021  | **Meeting No** | 37 |
| **Chair** | Chris Lovell | **Time** | 8:00am – 9.30am |
| **Location** | Zoom | **Minutes** | Sam Mills  |

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| **Members** |  |  |
| *Present** Chris Lovell [**Chair**]
* Rob Moore, City of Melbourne
* Karen Snyders, City of Melbourne
* Melanie Ashe, Flinders Quarter
* Denise Nakis, Dangerfield Building
* Simon Pockley, Bible House
* Graeme Blackman, Westin Owners Corporation
* Maria Groner, Travellers Aid
* Pin Ng, UniLodge
* Peter Brown, Manchester House
* Paul Jeffries, The Westin Melbourne
* Michael Griffiths, Ross House Association
* Caitlyn Marshall, ACMI
* Karl Vaitiekunas, Nicholas Building
* Kate Blackwood, Yarra Trams
* Mark Crick, ALE Group
* Robert Seear, CityWest Water
* Arthur Hajda, Residents 3000
 | *Apologies** Sara Parmar, Yarra Trams
* Franca Katsaris, Ham Kerr Property
* Michael Katsaris, Ham Kerr Property
* Kim Hutchinson, City West Water
* Nazzareno Marchionda, Ross House Association
* Rob Richards, Dangerfield Building
* Marg Dennis, Flinders Quarter
* Andrew Milward-Bason, Nicholas Building Association
* Graham Jephcott, ACMI
* Elizabeth Beal, ACMI
* Debra Watts, The Westin Melbourne
* Emily Kropf, St Paul’s Cathedral
* Ben McEntee, CityWest Water
* Sam Zanetti, Yarra Trams
* Michael Clarke, ALE Group
* Andrew Wilkinson, Young and Jackson Hote
* Brendan Ryan, MBCM City
* Eugénie Austin, UniLodge
 |
| **In attendance** |  |  |
| *Present** Blythe Chidgey, CYP
* Mary Parker, CYP
* Dan Young, CYP
* Jodie Barrington, CYP
* Steven Weir, Lendlease
 | * Kate Kerns, CYP
* Melinda Kelly, CYP
* Raphael Symons, RPV
* Emmett Ahern, RPV
* Sarah Haines, RPV
* Jodie Barrington, RPV
 | * Barry McGuren, RPV
* Tim Fullerton, RPV
* Gordon Badham, RPV
* Mathew Collum, RPV
* Sam Mills, RPV [Secretariat]
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| 1. | Introductions and Welcome – Outstanding Actions and Issues Register |
|  | Welcome and introductions from Chris Lovell (Chair).Matters arising:* Chris Lovell welcomed members to the meeting of the Community Reference Group (CRG).
* The CRG discussed the Outstanding Actions and Issues Register:
* In relation to C6-4, The CRG discussed the precinct waste management strategy including Royston Place design treatment:
	+ CYP advised that impacted stakeholders to the waste management strategy have received invitations to a series of meetings which will be held during the week of 7 June 2021. CYP will present its progress made on the strategy and give stakeholders an opportunity to provide feedback.
	+ Melanie Ashe asked whether City of Melbourne (CoM) would be making a presentation on the findings of the strategy. CoM confirmed it has received information from CYP and now had a complete picture of the report. CoM confirmed it should be in a position to share its response at the next CRG meeting. CoM advised that although there are a number of management issues to resolve, CYP and CoM are fairly aligned in their responses.
	+ Simon Pockley asked if a copy of the proposal could now be made available to the CRG. CYP confirmed that the design would be made available following the stakeholder meetings during the week of 7 June 2021.
	+ Melanie Ashe asked if stakeholder feedback provided during the upcoming meetings with CYP would be considered in the final waste management strategy. CYP confirmed it will consider the feedback it receives and noted that the strategy will not be in operation until 2025, and therefore there is still a significant amount of time to consult with stakeholders and develop the operational aspects of the strategy.
	+ Graeme Blackman asked why CYP has not uploaded the strategy to the Metro Tunnel Project website and provided an opportunity for anyone to provide comments. CYP advised that it will be speaking with the directly impacted stakeholders prior to circulating information more widely. Chris Lovell noted that this process had been agreed at the previous CRG meeting.
	+ Michael Griffiths asked whether CoM would wait until the next CRG meeting to share its response to the strategy, or if this could be done sooner. CYP advised it will discuss with CoM and confirm next steps.
	+ CoM commented on the importance of the precinct waste management strategy and its impact on everyone within the precinct. CoM advised that the outcomes will be socialised broadly to the public.
* In relation to CS3-11, CYP introduced Steven Weir (Lendlease) to the CRG and confirmed that Lendlease will present an update on the Town Hall Station Oversite Development (OSD) at the next CRG meeting.
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| 2. | Presentation from Cross Yarra Partnership  |
|  | Presentation by Jodie Barrington (CYP) on the progress of the overall Metro Tunnel Project. Presentation by Blythe Chidgey (CYP) on the tunnelling update.Presentation by Blythe Chidgey (CYP) on current and upcoming works at Town Hall Station, Flinders Quarter and Flinders Link. Presentation by Kate Blackwood (Yarra Trams) on upcoming works and tram disruptions Presentation by Mary Parker (CYP) on the creative program. Matters arising:* Melanie Ashe raised the development of the Yooralla building and asked about anticipated timelines for the works. CYP advised that it plans to open Flinders Lane in one direction (east bound) by the end of 2021 (indicative). CYP had been in discussions with the previous owner about access to the buidling for redevelopment. The current owner has not approached CYP regarding access. Melanie raised the concerns of business owners in the area about further disruptions and requested CYP to continue to provide the CRG with updates on the opening of Flinders lane and further works in the area.
* Simon Pockley asked if CYP had undertaken modelling of underground streams as there are issues with underground water leaks at Bible House. CYP confirmed that it will follow up with Simon and provide information if it is available. Rob Moore (CoM) also invited Simon to email him to progress the query within CoM.
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| 3. | General feedback, items for future discussion and meeting close. |
|  | Matters arising: * RPV advised that it is reviewing the results from the survey of CRG members preferences on face to face or online zoom meetings. However, due to the current restrictions in Victoria CRG meetings will continue to be held online until at least October 2021. Michael Griffiths raised his disappointment in the decision to not consider holding face to face CRG meetings sooner. RPV acknowledged the feedback and advised that it is likely that there will be a gradual easing of restrictions, however RPV will continue to monitor the situation and take action accordingly.
* The next meeting is 16 July 2021 8am-9.30am.
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**OUTSTANDING ACTIONS AND ISSUES REGISTER**

*No new actions recorded*